

**Delaware County Human Resources/Insurance Committee Regular Meeting & Executive Session,
February 5, 2025**

1:00 p.m.

Attended: Penny Bishop, James Ellis, Bud Gladstone, Carrara Knoetgen, Bill Layton, Art Merrill, Tina Mole', Donald Smith

Absent: None

- Minutes from the last meeting were accepted on a motion by Art Merrill and seconded by Donald Smith.
- We are launching a campaign to get employees to sign up for telehealth services offered by Excellus through Live MD starting on 2/14. There is no copay for these services, and it allows employees to schedule appointments afterhours and on weekends or as needed. The appointments can be scheduled within minutes to a few days depending on the service. Services included are routine conditions and behavioral health services. This will help cut down on costs for both employees and the County, while offering timely healthcare services from qualified medical professionals.
- We are working on scheduling a February visit from our deferred comp carrier.
- Participated in training from NYMIR on 2/4 regarding proper policies and procedures for ordering drug tests. I am putting together some materials on this for the Dept. Head Meeting this month.
- Will be participating in Days 2 and 3 of the TERC training for the DELTAT, which is intended to provide tools to intervene in situations that may develop into a workplace violence or other threat.
- A schedule of meetings for the Committee for the year was distributed and agreed upon.
- Bud Gladstone moved to enter Executive Session to discuss legal matters, contract negotiations, and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Bill Layton seconded.
- Executive Session was conducted featuring a discussion regarding employment concerns. No formal action was taken.
- Jim Ellis moved to exit executive session. Bill Layton seconded.
- Art Merrill moved to approve the carryover of vacation time requests that were received from departments. Don Smith seconded, and the motion passed unanimously.
- A discussion was held pertaining to insurance concerns, and it was determined that the Bramley Mountain Fire Tower stairway should be left unlocked for public access. The meeting was adjourned.