



DELAWARE COUNTY OFFICE FOR THE AGING

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Director: Wayne Shepard



NY Connects
Your Link to Long Term
Services and Supports

Delaware County Office for the Aging Advisory Board Meeting June 24, 2024 1:15pm OFA Conference Room

- Attendance: Greetings
- Regrets: Mark Dunlap, Romas Bajoras, Joe Cetta, Margaret Hilson, Heather Warner, Lara Yambor
- Present: Wayne Shepard, Director OFA, Terri Tweedie, Coordinator Aging Services, Lyndsay Komosinski, Deputy Director, Will Outsen, Ann Lis E. Glenn, Shirley Niebanck, Wayne Marshfield, Art Merrill, Carol Allen, Tina Mole', Betty Scott, Laura Leale.
- Absent: Jamie O'Donnell, Stephen Finkle, Robert Henault, Rebecca Walley, Joe Cetta
- April 22, 2024, meeting minutes were approved with a motion by Ann Lis E. Glenn and second by Carol Allen.
- Welcome to new advisory board member Laura Leale

Programs & Services

- EISEP – Expanded in home services for the elderly.
 - Currently 23 active clients receiving EISEP care.
 - Currently 1 client has requested Case Management only.
 - Currently 5 clients on a waiting list for EISEP services.
 - Consumer Directed- on 6/17 Lyndsay and I met with Consumer Directed Choices
 - Billing- June Billing is for November, December, January, July Billing is for February, March, April, and August Billing is for May and June. This will then bring us on target for getting billing caught up.
- NY Connects- Lyndsay – NYS has mandated 2 training sessions for NY Connects Staff. The training is administered by Boston University and will be about 32 hours of training. Three Staff will participate, and one staff is needed to complete the training.
- DCOFA has received 1200 Farmers Market Coupons for this year. Coupon booklets are worth \$25. They will be distributed to older adults 60 years old and older and fall within the income guidelines. There are 14 scheduled distribution sites including Delhi Farmer's Market and at the Delaware County Fair in August.
- PERS (Connect America) – Terri
 - PERS- Currently serving 465 seniors.
 - 16 pending installations
- NEMT- Wayne
 - Currently have 21 volunteer drivers. Up 1 volunteer drivers since last meeting.
 - Bill quarterly. Billed 1st quarter 2024 in May. Second quarter billing will take place beginning of August.
 - Blooming Health has helped in promoting for volunteers to support the program
 - Possibly considering contracting out NEMT with Get There late 2024 or beginning of 2023.

- Bus
 - In May trips to the Farmers Market: Frog Pond, Pine Ridge Carrot Barn and Apple Barrel (Schoharie) started.
 - In May added once a month trip to Cobleskill.
 - Added Cooperstown. Will visit in June and August. Not in July due to congestion of traffic related to Baseball Hall of Fame.
 - Added Middletown. July and August.
 - Considering fall foliage train ride in Kingston, Boat Cruise in Lake George around end of August or September.
 - Bus Incident Report- On 6/20 Bette received a message from the Delaware County Sheriff's office stating that when they did their checks, the back of the Office for the Aging bus was left wide open. After investigation by the Delaware County Sheriff's Office reviewing the cameras, it was noted that the bus driver "retrieved something from the back door of the bus and did not secure it upon completion.
- HIICAP-Lyndsay –
 - Victoria will be attending the annual HIICAP Coordinator training in Albany in September.
- Tai Chi for Arthritis/Bingocize- Terri
 - Tai Chi for Arthritis has completed 5 classes of about 80 participants in Delhi, Downsville, Grand Gorge, Harpersfield and Walton. Two are scheduled for Arkville in July and Franklin in September. Bingocize – Completed one in Grand Gorge and have one scheduled for Sidney. There are four certified instructors.
- SHINE (Senior Health Improvement and Nutrition Education Program)
 - The O'Connor Hospital Bassett Board approved an \$18,000 proposal to purchase fresh fruits and vegetables for our food box. The plan is to reach 150 County residents age 60 or older. They will receive a box a week for ten weeks and each box will contain about \$12 of value. We are trying to secure Delaware Opportunities to assist in prepping and delivering some boxes with their home delivered routes. Our registered dietician will continue to deliver the "10 tips for Adults" workshop.
- Delaware County Office for the Aging 50th Anniversary – about 100 attended and it recognized staff and volunteers present and past.
- Personnel
 - 2025 staffing positions were turned into Personnel. (1-upgrade from NY Connects Specialist to Case Worker; 1- upgrade Coordinator of Aging Services position).
- NYSOFA (Plan of Correction)
 - The Action Plan for the Agency annual evaluation from last September was turned in and approved.
 - Received the results for the Nutrition Program Annual Evaluation that took place 2/28 & 2/29/24.
 - 4 areas that required a plan of correction. The deadline for turning in the action plan to NYSOFA is 7/9. Will be meeting with the Program Manager through Delaware Opportunities to write up the action plan on Thursday, 6/27. Will meet with the Registered Dietician to go out her part regarding nutritional counseling and menu analysis.
- 4 Year Plan
 - 2024-2028 (4-year plan is due this year)
 - Need to do a need assessment. (The Need Assessment will be in the July Dispatch that will be going out 7/10).
 - NYSOFA weekly training for the 4-year plan ended 5/16/24.
 - 1 area of focus is diversification.
 - Lyndsay, Joanne and I will be working on the plan.

- Will keep the Advisory Board apprised of the plan and ask for their feedback. (Will attach the Need Assessment with the minutes). Please take a moment to complete and send back to Office for the Aging).

➤ Senior Council Report

- Big Wheels Golf Tournament was held on Friday, May 10th. Raised over \$6,000, despite cancelation due to inclement weather.
- Pork Bar-B-Q and Pie Auction netted close to \$1,800. Raised over \$2,500 on Pie sales. The highest bid for the pie went for \$1,200.
- Senior Fun Day- Wednesday, 8/21 at Camp Shankitunk, Arbor Hill.
- Sunflower Harvest Ball- Sunday, 9/15 at the Delaware County Fair.
- Citizen of the Year to be recognized at the annual meeting in September.

➤ Blooming Health

- OFA entered into an agreement with Blooming Health in the fall of 2023.
- It allows the agency to be able to communicate more effectively with the older population in Delaware County. Decrease personnel time and cost for doing surveys.
- No cost to the agency. The program is funded through NYSOFA.
- Notify those receiving meals through the senior meals program when a dining center is closed, bus run is cancelled, able to do surveys, remind older adults of upcoming events, remind PERS clients once a month to do their monthly unit check, and etc.
- Recently used for 2 surveys, monthly PERS checks, heat advisory, and delay of a bus run. Each event showed excellent response.
- Used for notification of dining center closures twice, cancellations for NEMT, Promotion of Big Wheels Golf Tournament, promotion of volunteers (picked up 3 NEMT volunteer drivers), promotion of and reminding of Tai Chi for Arthritis class starting.
- Near future all Dispatch participants will be notified when Dispatch is out to remind those receiving the Dispatch electronically. Use for upcoming needs assessment questions.
- Reminder of “Defensive Driving class”.

➤ Bequest Funds” report

- Savings Account- **\$6,033.36**

	<u>Amount</u>	<u>Opened</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Bank</u>
▪ CD's:	\$25,958.27	3/4/20	3/4/25	2.35%	DNB
	\$16,039.15	12/9/22	2/9/24	4.75%	Wayne
	\$56,105.47	9/5/22	9/5/25	4.9%	Wayne
	\$26,935.03	8/4/22	8/4/24	3.0%	Wayne
Total	\$131,071.28				

- Miscellaneous – Discussion on the need for information on penalty for cashing in CD before maturity. Need information on current CD rates should a decision be made to cash in a CD before maturity. Director Shepard will get that information from Fiscal Affairs and then report to the committee the information. The Board will then make a decision whether to cash in a CD before its maturity and absorb the penalty or leave the CD at its current rate.

- Next Meeting: August 26th at 1:15pm in the OFA conference room.

- Public Hearing Date: Monday, October 21st at 9 am at the Hamden Town Hall

- The meeting was adjourned by Chairman Will Outsens at 2:20 pm.

Wayne Marshfield, Secretary