



Delaware County Behavioral Health

243 Delaware Street, Walton, NY 13856

(P)607-832-5888 * (F)607-832-6081



*Douglas Elston, LCSW-R
Director of Community Services*

*Sara Cirba, MPA, LCSW
Deputy Director of Community Services*

Delaware County Mental Health Committee Meeting

Regular Meeting Minutes

Executive Session Minutes

Draft Minutes

Approved Minutes

November 18th, 2024

PRESENT: Joe Cetta, Art Merrill, Wayne Marshfield, Maya Boukai, Doug Elston,
Sara Cirba, Deb Mierop, and Betty Scott

EXCUSED: Click or tap here to enter text.

GUESTS: Carolyn Whiteside & Elizabeth Defalco

The meeting was called to order at 12:34 p.m. by Joe Cetta.

Minutes: The minutes from September 16th, 2024 were reviewed and approved upon

Motion from Art Merrill and seconded by Wayne Marshfield.

Motion carried by Joe Cetta, Betty Scott and Maya Boukai

Census: Mental Health -- 581

Alcohol & Drug – 144

Supportive Housing – 31

AOT -- 2

730 Restoration – 2 currently placed in State Psychiatric centers.

Will be submitting a resolution to transfer funds due to the accruing balance, since July the cost is \$181,510.59 for the 2 individuals. The current budget is \$50,000.00 for the year, the county is fully responsible for payment.

Vacancies: We currently have the following vacancies:

Senior Staff Worker

Staff Social Worker- interview is upcoming

CASAC

Community MH Nurse- interviewed 11/15/24 went well

Program Coordinator (SPOA)- will be filled in January

Nurse Practitioner-Psychiatry

Receptionist- waiting for the eligible list to come out

Intake Coordinator (social worker)- current RSS position coming to the county



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UPDATES

Fall Recovery Festival:

Went well despite the weather, we will be doing this yearly

Threat Assessment Team:

Doug attended conference October 1st through October 3rd, Delaware County is still in the development stage.

Opioid Settlement Committee:

So far the county has received \$668,135.00 we have granted 13 proposals for \$488,807.00. Current balance is \$179,328.00. There is the potential for attorney General dollars that could be coming to the county also estimated around \$250,000.00.

OMH Visit:

The clinic passed with a 3 year operating license as we are in "Substantial compliance with OMH regulations and requirements. A performance Improvement plan was submitted to the state with our areas of focus to improve upon.

New Business:

Holiday hours:

Thanksgiving Eve we will be closing at 4pm

Christmas Eve we will be closing at 4pm

New Years Eve we will be closing at 5pm

End of year staff recognition event:

Will be held December 19th, our goal is improving morale and we are moving in the right direction. There will be data driven awards, and team nomination awards.

DCS recent activities:

Doug recently went to the OMH/BGH -CPEP community connections, this is to help improve connections with ER's, CPEP's, Inpatient, and outpatient clinics.

OMH central field office visit to go over the local service plans and what is lacking for Delaware County such as suicide prevention, forensic services (sex offender treatment- Otsego and Chenango County want to contract with Delaware county to offer these services), and crisis services.

NYS OMH Suicide Prevention Coalition Conference- focusing on postvention services for families and other effected.

MVBH IPA- with the roll out of the 1115 Medicaid waiver



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Sidney Satellite Clinic:

Our current lease runs out 12/31/2024, we are not renewing as we need a bigger space. We are currently looking and will have a brief time with no clinic in Sidney.

Equipment Authorizations:

Cell Phone- For Deputy Director there is no cost for the phone, monthly costs are already in the budget.

Color printer- Funds for the will be moved from the Federal Salary Sharing money.

Travel Authorization:

Doug Elston- Milage reimbursement for 620 Miles for the 4 conferences he attended. At a cost of \$415.00.

Crystal Moore- Milage reimbursement for 262 miles for the children's SPOA Early Access session. For a cost of \$175.54

Concerns of Mold:

There were concerns of mold in the building in 3 locations. Maintenance was made aware and did some cleaning and testing. The union became aware and more testing was completed by an outside source. The test results have come back as negative, there is still a moisture issue in the building especially in the security office. Is it possible to rip up the carpet in the security office and replace with flooring that we currently have on hand, As a result of the potential of possible mold maintenance wants to shampoo the whole clinic. This is going to be disruptive as they want to completely move all items out of each office. This will be disruptive to clients being able to be seen. We would like them to just work around all bigger furniture items such as the desk, and filing cabinets, etc.. The committee agrees with this.

Adjournment/Next meeting:

Motion to adjourn the meeting by Joe Cetta and seconded by Art Merrill

Motion carried by Wayne Marshfield, Betty Scott and Maya Boukai.

Meeting adjourned at 1:38 p.m. by Joe Cetta.

The next meeting is January 20th, 2025, at 12:30 p.m. at the Behavioral Health Facility.

Submitted by: Carolyn Whiteside