

REGULAR MEETING
DELAWARE COUNTY BOARD OF SUPERVISORS

JULY 24, 2024

The regular meeting of the Delaware County Board of Supervisors was held Wednesday, July 24, 2024, at 1:10 p.m. in the Supervisors' Room of the Senator Charles D. Cook County Office Building, 111 Main Street, Delhi, New York, Chairman Tina B. Molé presiding.

The Clerk called the roll and all Supervisors were present.

Mr. Marshfield offered the invocation.

Mr. Merrill led the Board in the Pledge of Allegiance to the Flag.

The minutes of the previous Board meeting were accepted as presented.

The Clerk noted that all communications received have been referred to their respective committees for review.

Chairman Molé granted privilege of the floor to Supervisor Marshfield. Mr. Marshfield introduced Jessica Vecchione and Amber Gray from Vecc Videography to present the DELcovery mobile app.

Ms. Vecchione gave a brief history of the DELcovery project which was created in 2021 with state funding through Public Health Services. DELcovery started as a map that showed what resources are available in the County, however, after six months, the funding was no longer available. Now with additional funding from the opioid settlement, the project has expanded to include a mobile app and educational campaigns using social media. The development of the mobile app started in October of 2023 and is about to be released alongside a new website. The app can be accessed through a QR code and would be a valuable resource for someone who is going through recovery or their family members. Along with continuously updating the information on the app, they will continue to use Facebook and other social media to present quick videos and tutorials to assist people who are working through recovery.

Ms. Gray gave a demonstration of the app which will be available on Android and IO systems. She stated that the app does not collect any personal information. She explained all the resources available in the app other than for recovery, for example food assistance, transportation, mental health, and other services people would find valuable. Ms. Gray showed how to navigate through the app which makes it convenient to contact any resource listed on the app. She noted the DELcovery mobile app would be available on the App Store or Google Play and a link will be included on the website once it is released.

Ms. Vecchione stated that this is phase one and if this is a resource that people are going to use then it will be expanded to offer more educational pieces within the app as well as expanding the map to include more programs and services.

Chairman Molé remarked that what's good about this is it will be an extremely good starting point for someone who is feeling overwhelmed and may never have thought that they might need these types of services.

In reply to Chairman Molé, Ms. Vecchione agreed that this app will eliminate the need for excessive links and people having to do a lot of research themselves.

Chairman Molé thanked Ms. Vecchione and Ms. Gray for their presentation.

Mr. Gladstone offered the following resolution and moved its adoption:

RESOLUTION NO. 112

**TITLE: 2024 BUDGET AMENDMENT
ACCEPTANCE OF 2024 LAW ENFORCEMENT TECHNOLOGY
(LETECH) PROGRAM
SHERIFF'S OFFICE**

WHEREAS, Delaware County is the recipient of a grant awarded by the State Division of Justice Service in an amount not to exceed \$364,051.00; and

WHEREAS, the grant, to be administered by the Delaware County Sheriff's Office, was awarded for the specific purpose of assisting in the acquisition of law enforcement technology and equipment at a price not to exceed \$364,051.00 during the period commencing on April 1, 2024 and ending on March 31, 2025, unless extended.

NOW, THEREFORE, BE IT RESOLVED that the 2024 Budget be amended as follows:

INCREASE REVENUE:

10-13110-43308900/3110067/907	State Other General-Gov.	\$364,051.00
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INCREASE APPROPRIATION:

10-13110-52200001/3110067/907	Equipment Grant	\$364,051.00
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The resolution was seconded by Mr. Ellis and adopted by the following vote: Ayes 200, Noes 0, Absent 0.

Mr. Merrill offered the following resolution and moved its adoption:

RESOLUTION NO. 113

**TITLE: 2024 BUDGET ADMENDMENT
TRANSFER OF FUNDS
PUBLIC HEALTH SERVICES**

WHEREAS, New York State Department of Health has provided grant funding from January 1, 2021 through June 30, 2024 to promote and increase COVID-19 vaccinations; and

WHEREAS, grant expenses for personal services, fringe benefits and contractual expenses varied from original budget allocation.

NOW, THEREFORE, BE IT RESOLVED that the 2024 Budget be amended as follows:

TRANSFER FROM:

10-14012-58332700/4012023/906	Soc Sec Emplr Cont-Grant	\$590.95
10-14012-58932700/4012023/906	Medicare Emplr Contrib-Grant	\$138.62

TRANSFER TO:

10-14012-51327000/4012023/906	Personal Services-Grants	\$565.56
10-14012-54327000/4012023/906	General Grant Related Exp	\$164.01

The resolution was seconded by Mr. Marshfield and adopted by the following vote:
Ayes 200, Noes 0, Absent 0.

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 114

**TITLE: 2024 BUDGET AMENDMENT
TRANSFER OF FUNDS
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, there are excess funds in the personal services line of the Machinery Fund due to several vacancies; and

WHEREAS, the equipment line will be short due to increases after the budget was adopted.

NOW, THEREFORE, BE IT RESOLVED that the 2024 Budget be amended as follows:

DECREASE APPROPRIATION:

26-15130-51000000	Personal Services	\$85,000.00
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INCREASE APPROPRIATION:

26-15130-52200000	Equipment	\$85,000.00
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The resolution was seconded by Mr. Kosier and adopted by the following vote:
Ayes 200, Noes 0, Absent 0.

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 115

**TITLE: AUTHORIZATION FOR AWARDS
DEPARTMENT OF PUBLIC WORKS**

LETTING OF JULY 2, 2024

Notice to bidders and proposals received having been filed and the bidding procedures and documents having been approved by the County Attorney:

BE IT RESOLVED that the Department of Public Works is authorized to make awards to the lowest bidders meeting specifications as follows:

PROPOSAL NO. 30-24 Purchase of Three 3-Ton Gantry Cranes:
Material Handling Technologies Inc., 7488 Round Pond Road,
North Syracuse, NY 13212

Bid Price: \$60,996.00

All original bids and a summary sheet of the bids received are on file for inspection at the office of the Clerk of the Board of Supervisors.

The resolution was seconded by Mr. Kosier and adopted by the following vote:
Ayes 200, Noes 0, Absent 0.

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 116

**TITLE: CHANGE ORDER NO. 1 OF PROPOSAL NO. 27-24
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, Resolution No. 56 of 2024 authorized the award of Proposal No. 27-24, “Delaware County Bridge Structural Steel Preservation Project, PIN 9754.61, LD040802” to Amstar of Western New York, Inc., 825 Rein Road, Cheektowaga, NY 14225 for the bid amount of \$419,000; and

WHEREAS, the project has been delayed due to delays in structural steel repair detail preparation by the engineers; and

WHEREAS, this caused the contractor to be unable to complete the project by the contract completion date.

NOW, THEREFORE, BE IT RESOLVED that the Department of Public Works is herewith authorized to execute Change Order No. 1 for Proposal No. 27-24 extending the Contract completion date until August 31, 2024, at no change in the contract amount of \$419,000.00.

The resolution was seconded by Mr. Kosier and adopted by the following vote:
Ayes 200, Noes 0, Absent 0.

Mr. Ellis offered the following resolution and moved its adoption:

RESOLUTION NO. 117

**TITLE: STANDARD WORK DAY AND REPORTING RESOLUTION
NEW YORK STATE AND LOCAL EMPLOYEES' RETIREMENT SYSTEM**

BE IT RESOLVED, that the County of Delaware hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

<u>Title</u>	<u>Name</u>	<u>Standard Work Day (hrs/day)</u>	<u>Term Begin-End</u>	<u>Days Per Month Based on Record of Activities</u>
<u>Elected Official</u>				
Supervisor – Andes	Wayland Gladstone	6	1/01/24 - 12/31/25	3.27
Supervisor – Deposit	Rebecca Walley	6	1/01/24 - 12/31/25	.83
Supervisor – Franklin	Donald T. Smith	6	1/01/24 - 12/31/25	1.41
Supervisor – Harpersfield	Lisa Driscoll	6	1/01/24 - 12/31/27	1.28
Supervisor – Kortright	George Haynes	6	1/01/24 - 12/31/25	3.42
Supervisor – Masonville	Betty Scott	6	1/01/24 - 12/31/25	1.59
Supervisor – Meredith	James Ellis	6	1/01/24 - 12/31/25	9.43
Supervisor – Roxbury	Allen Hinkley	6	1/01/24 - 12/31/25	1.40
Supervisor – Sidney	Eric Wilson	6	1/01/24 - 12/31/25	.71
District Attorney	Shawn Smith	6	1/01/24 - 12/31/27	30.71

The resolution was seconded by Mr. Vernold unanimously adopted.

Mr. Marshfield offered the following resolution and moved its adoption:

RESOLUTION NO. 118

**TITLE: AUTHORIZATION FOR DISPOSITION OF PERSONAL PROPERTY
NO LONGER NECESSARY FOR PUBLIC USE
DEPARTMENT OF SOCIAL SERVICES**

WHEREAS, Section 215 of the County Law stipulates that the Board of Supervisors must authorize for the disposition of personal property no longer necessary for public use.

NOW, THEREFORE, BE IT RESOLVED that the Department of Social Services is authorized to sell by trade-in, on-line auction or for scrap the following items:

<u>Dept/Vehicle</u>	<u>Description</u>	<u>Serial No./Vehicle ID</u>
DSS 442	2017 Chevrolet Malibu	1G1ZC5ST9HF118178
DSS 451	2018 Chevrolet Malibu	1G1ZC5ST2JF135720
DSS 479	2022 Chevrolet Malibu	1G1ZC5ST4NF179207

The resolution was seconded by Mr. Vernold and unanimously adopted.

Mr. Hinkley offered the following resolution and moved its adoption:

RESOLUTION NO. 119

TITLE: APPOINTMENT ACTING COUNTY CLERK

BE IT RESOLVED that because Debra Goodrich has retired from the elected position of County Clerk before her term would have expired on December 31, 2025, Haley Gransbury is hereby appointed as Acting County Clerk to fulfill her term from July 21, 2024, through December 31, 2025, at the salary of \$81,127.00.

The resolution was seconded by Mr. Vernold and unanimously adopted.

In reply to Mr. Marshfield, Ms. Molé state that Debra Goodrich’s last day was Friday, July 19.

Mr. Gladstone recalled Local Law Intro. No. 20 of 2024 known as the “False Alarm Reduction Act.” The local law was seconded by Mr. Cetta and Mr. Ellis and unanimously adopted.

Chairman Molé waived Board Rule 10 to permit the introduction without objection of the following not-prefiled resolutions.

Mr. Merrill offered the following resolution and moved its adoption:

RESOLUTION NO. 120

**TITLE: 2024 BUDGET AMENDMENT
ACCEPTANCE OF FUNDING
FROM THE BASSETT HEALTHCARE NETWORK
O’CONNOR HOSPITAL BOARD
FOR SNAP ED FOOD BOX DISTRIBUTION PILOT PROJECT
OFFICE FOR THE AGING**

WHEREAS, the Office for the Aging will receive \$20,000.00 from the Bassett Healthcare Network, O’Connor Hospital Board to initiate the agency’s Food Box Distribution Pilot Project for the county’s older population; and

WHEREAS, this funding will be used to provide locally grown produce to support and promote the agency’s stay healthy wellness programs.

NOW, THEREFORE, BE IT RESOLVED that the 2024 Budget be amended as follows:

INCREASE REVENUE:

10-16772-42270500/6772080/977	Gifts and Donations	\$20,000.00
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INCREASE APPROPRIATION:

10-16772-54200000/6772080/977	Contracted Services -- Food Expenses	\$20,000.00
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The resolution was seconded by Mr. Kosier and adopted by the following vote:
Ayes 200, Noes 0, Absent 0.

Mr. Vernold offered the following resolution and moved its adoption:

RESOLUTION NO. 121

**TITLE: INCLUSION OF AGRICULTURALLY VIABLE LAND INTO
CERTIFIED AGRICULTURAL DISTRICTS DURING DESIGNATED THIRTY-DAY
PERIOD FOR ANNUAL AGRICULTURAL DISTRICT REVIEW**

WHEREAS, the Delaware County Board of Supervisors, in accordance with Chapter 523 of the Laws of 2003 amended NYS Agricultural and Markets Law, designated a thirty-day review period from April 1st to April 30th, 2024, during which landowners may submit requests for inclusion of predominately viable agricultural land within a Certified Agricultural District prior to the County established review period; and

WHEREAS, the Delaware County Agricultural and Farmland Protection Board has to verified that each parcel proposed is “viable agricultural land,” and meets the eligibility requirements for inclusion into a Certified Agricultural District; and

WHEREAS, the Delaware County Board of Supervisors held a Public Hearing, Wednesday, July 24th, 2024, at 1:05 p.m. in the Board of Supervisors Room of the County Office Building, 111 Main Street, Delhi, NY to consider the requests and recommendations of the County Agricultural Farmland Protection Board concerning the inclusion of land(s) into Agricultural District Nos. 2 and 3; and

WHEREAS, the Delaware County Board of Supervisors has authorized the preparation of an Agricultural Environmental Assessment form as required by §303-b of the Agriculture & Markets: Agricultural Districts Law.

NOW, THEREFORE, BE IT RESOLVED that the Delaware County Board of Supervisors does hereby adopt the inclusion of the following properties into Agricultural District Nos. 2 and 3.

Town of Walton: Agricultural District No. 2

Tax Map ID# 253.-2-19 (13.8 acres)

Tax Map ID# 253.-1-2 (21.8 acres)

Tax Map ID# 253.-2-16 (8.39 acres)

Town of Bovina: Agricultural District No. 3

Tax Map ID# 151.-2-12.2 (84.43 acres)

Tax Map ID# 151.-2-14.2 (20.73 acres)

Tax Map ID# 173.-2-5 (33.0 acres)

The resolution was seconded by Mr. Ellis and unanimously adopted.

Mr. Kosier offered the following resolution and moved its adoption:

RESOLUTION NO. 122

TITLE: AUTHORIZING THE SCHEDULING/PUBLICATION OF A PUBLIC HEARING TO OBTAIN CITIZEN INPUT REGARDING THE COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES) DEPARTMENT OF ECONOMIC DEVELOPMENT

WHEREAS, the New York State Office of Community Renewal administers funds made available to the State by the U. S. Department of Housing & Urban Development through the Community Development Block Grant Program; and

WHEREAS, the Community Development Block Grant Program provides funding to eligible entitlement communities for housing, and community & economic development projects; and

WHEREAS, Delaware County administered the program to provide financial assistance, in the form of small, matching grants to local entrepreneurs and businesses; and

WHEREAS, the NYS Office of Community Renewal requires that the governing body of the recipient provides opportunities for community engagement and feedback through the hosting of a public hearing to obtain citizen's views regarding the implementation and administration of the project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors for Delaware County hereby authorizes the scheduling and publication of a public hearing to solicit citizen input regarding the CDBG program and the review of the administration of the CARES ACT grant in Delaware County to be held on August 28, 2024, at 1:00 p.m.

The resolution was seconded by Mrs. Driscoll and unanimously adopted.

Chairman Molé reiterated that the public hearing will be held August 28, 2024, at 1:00 p.m.

Mr. Merrill offered the following resolution and moved its adoption:

RESOLUTION NO. 123

TITLE: CORRECTION OF CURRENT TAX ROLLS IN ACCORDANCE WITH SECTION 554 OF THE REAL PROPERTY TAX LAW

WHEREAS, the Director of the Real Property Tax Service Agency has been presented with an application for correction of the 2020 through 2023 tax roll by Supreme Court Order and after investigation recommends approval of the following:

BE IT RESOLVED that in accordance with Section 554 of the Real Property Tax law that the following be approved and the Chairman of the Board be authorized to sign the approval of the application on behalf of the Board.

Town of Middletown: Tax Map No. 285.-2-48.321, assessed to Catskill Watershed Corp., with the assessment of \$18,079,000.00 be reduced as follows:

2020	\$13,000,000.00
2021	\$13,000,000.00
2022	\$11,115,000.00
2023	\$09,022,000.00

Due to underpayment of the 2021 of \$28,472.01, this amount will be deducted from the refund amount from 2022.

Town and County Refunds are as follows:

2022	\$38,647.46
2023	\$69,783.36
2024	\$91,105.28

The resolution was seconded by Mr. Marshfield.

In response to Ms. Molé, Director of Real Property Tax Services Sherri Falcone, explained that the resolution is to correct the tax rolls. There is an order from Supreme Court for the refunds due to Catskill Watershed Corp. due to improper assessment.

The resolution was adopted by the following vote: Ayes 200, Noes 0, Absent 0.

Mr. Merrill offered the following resolution and moved its adoption:

RESOLUTION NO. 124

TITLE: PAYMENT OF AUDIT

WHEREAS, bills and claims submitted and duly audited by the Clerk of the Board’s office in the amount of \$1,007,398.92 were hereby presented to the Finance Committee for approval for payment on July 10, 2024 prior to presentation to the Board of Supervisors;

THEREFORE, the County Treasurer was directed to pay said expenditures as listed below and this Board now approves of said payment as follows:

General Fund	\$861,423.50
OET	\$0.00
Public Safety Comm System	\$0.00
Insurance Risk	\$0.00
CAP 97 Main	\$0.00
CAP MH	\$0.00
CAP DSS	\$114,105.59
Highway Audits, as Follows:	
Weights & Measures	\$0.00
Solid Waste/Landfill	\$9,101.30
Road	\$0.00
Machinery	\$19,382.97
Capital Solid Waste	\$0.00
Capital Road & Bridge	\$20.99
CAP DPW Complex	\$3,364.57

WHEREAS, bills and claims submitted and duly audited by the Clerk of the Board’s office in the amount of \$2,789,889.93 are hereby presented to the Board of Supervisors for approval of payment;

NOW, THEREFORE, BE IT RESOLVED that the County Treasurer be directed to pay said expenditures as listed below:

General Fund	\$1,469,827.00
OET	\$65,178.16
Public Safety Comm System	\$23,859.61
Insurance Risk	\$0.00
CAP 97 Main	\$0.00
CAP MH	\$0.00
CAP DSS	\$2,404.06

Highway Audits, as Follows:

Weights & Measures	\$221.51
Solid Waste/Landfill	\$149,482.31
Road	\$305,930.41
Machinery	\$86,836.05
Capital Solid Waste	\$77,094.07
Capital Road & Bridge	\$357,440.56
CAP DPW Complex	\$251,616.19

The resolution was seconded by Mr. Marshfield and adopted by the following vote:
Ayes 200, Noes 0, Absent 0.

Chairman Molé reminded the Supervisors that they were invited to 4-H Camp Shankitunk for a tour of the camp with a chicken BBQ immediately following.

Upon a motion, the meeting was adjourned at 1:42 p.m.