

DELAWARE COUNTY COMMUNITY SERVICES

MENTAL HEALTH SERVICES
FAMILY & CHILDREN SERVICES
ADDICTION SERVICES



DOUGLAS ELSTON, LCSW-R
DIRECTOR OF COMMUNITY SERVICES

243 DELAWARE STREET
WALTON, NY 13856

TELEPHONE (607) 832-5888
FAX (607) 832-6081

**Delaware County Board of Supervisors
Mental Health Committee Meeting**

- Regular Meeting Minutes
 Executive Session Minutes
 Draft Minutes
 Approved Minutes

September 21st, 2023 at 12:30PM

PRESENT: Joe Cetta, Betty Scott, Art Merrill, Sara Cirba & Doug Elston

Excused: Wayne Marshfield, Eric Wilson, Debra Mierop

GUEST: Carolyn Whiteside & Virginia Velardi

The meeting was called to order at 12:59p.m. by Chair Joe Cetta.

Minutes: The minutes from May 15th 2023 & July 24, 2023, were reviewed and approved upon **Motion** from Art Merrill and seconded by Betty Scott.

Motion Carried by Art Merrill, Betty Scott, Joe Cetta, Douglas Elston, Sara Cirba

Old Business

Vacancies: we currently have 1 Staff Social Worker vacancies
Mental Health Program Coordinator
2 CASAC
Psychiatric Nurse Practitioner

Welcome: Sara Cirba as Deputy Director

Census: Mental Health/Drug and Alcohol is currently seeing 768 clients.

AOT- 3

730's-6

9.45/9.60- 17

Skate Board Signs: We still need signs, Joe will talk to Pete about getting the signs made and put up.

New Business

Annual Report: The Delaware County Community Service Annual Report was presented to the committee.

Since COVID numbers are down, due to workforce issues, not operating satellite locations, transportation issues

When we get fully staffed caseloads should go down

Psychiatric Nurse Practitioner Position: one of our two positions are currently vacant. We would like to make this a full-time position instead of part-time as we will have an easier time filling.

Motion to make part time position to full time position by Art Merrill seconded by Betty Scott.
Motion carried by Art Merrill, Betty Scott, Joe Cetta

Lightpole: Joe needs to follow up with Pete

Handicap Accessibility: We have our next OMH audit in July and the building is not fully handicap Accessible. The 3 front doors need to be automatic to be handicapped accessible. Joe will make contact with Mark Tithill, and Pete about this issue.

Building Issues: Issue with the shelled-out space door not locking so any clients can get into that space needs to be addressed. Along with key fobs for the back stairwell.

Training: Doug Elston-Director to be able to attend the fall conference most of the costs are covered by the conference, there will be 1 night stay, mileage, and meals that needs to be covered.

Motion to allow Doug to Attend Training by Art Merrill seconded by Betty Scott

Motion Carried by Art Merrill, Betty Scott, & Joe Cetta

Budget: Virginia, Doug & Sara presented to the committee the proposed 2024 Department Budget.

Adjournment/Next meeting:

Motion to adjourn the meeting by Art Merrill seconded by Betty Scott

Motion Carried by Art Merrill, Betty Scott & Joe Cetta

Meeting Adjourned at 2:28 p.m. by Joe Cetta.

The next meeting is November 13th, 2023, at 12:30 p.m. at the Behavioral Health Facility.

Submitted by:

Carolyn Whiteside