

**Finance Meeting
January 4, 2023**

Attendees

Committee: Wayland Gladstone, George Haynes, John Kosier, Wayne Marshfield, Art Merrill, Tina Molé, Jeff Taggart, and Mark Tuthill

Staff: Sherri Falcone, Beverly Shields and Penny Bishop

Mr. Merrill called the meeting to order at 10:30 a.m.

On a motion by Mr. Marshfield and seconded by Mr. Kosier, the draft minutes of the previous meeting were approved.

The Bank Balance report for September 20, 2022 was distributed. It was too early in the month to receive the December 2022 Sales Tax report.

Real Property Tax Services – Sherri Falcone

Mrs. Falcone distributed a copy of a new law that was passed on December 21 that requires municipalities to notify all property owners about the senior citizen property tax exemption. The notice must be mailed by January 29 and she has looked into printing postcards to be mailed. She replied to Mr. Layton that the charges will fall back to the town. In answer to Ms. Molé, she said every taxpayer has to receive the notification regardless of their age. She said she would like the notice to include a statement for taxpayers to contact their local assessor for questions regarding the senior exemption to avoid their office from being flooded with questions about the exemption. Replying to Mr. Merrill, Mrs. Falcone said she does not know what the cost will be but she will get an estimate. She read an example of the notice, which was from Greene County. Mr. Merrill asked if people would confuse the senior exemption with the STAR credit. Mrs. Falcone said she believes there will be a lot of confusion but she will add a comment to the notice that this is not STAR.

Mrs. Falcone produced a travel authorization request for her to attend the three-day Winter Director's Conference.

Clerk of the Board's Office – Penny Bishop

In regards to the County credit card, Mrs. Bishop said she believes some departments use the credit card as a fast and easy way to procure items rather than use the invoice system. Perhaps one way to discourage the overuse of the charge card would be to lower the credit limit as several departments have a credit limit up to \$10,000. She will draft a memo to the departments that may need to be reined in.

New Business

Chairman Molé reported that the Village of Delhi Mayor has asked to meet with the Finance Committee. There are also two Delhi Village residents who would like to meet with her and the Finance Committee to discuss host community benefits and sales tax revenues.

Mr. Gladstone stated that the Mark Project also asked to address the Finance Committee regarding affordable housing.

The not-prefiled resolutions were reviewed.

Travel, equipment and vacancy requests were approved as presented.

On a motion by Mr. Gladstone and seconded by Mr. Taggart, the Committee entered into an executive session to discuss properties.

Committee reconvened in regular session.

Treasurer's Office – Beverly Shields

Mrs. Shields reported that they are live on the new tax system. Both the legacy and new system ran side by side for two months and they are now working just on the new system.

She expressed that they would like to have a resolution that indicates there are no outstanding taxes for properties before the year 2010. On a motion by Mr. Taggart, seconded by Mr. Marshfield and carried, said resolution was approved to be presented to the Board.

Mrs. Shields said the Treasurer's Office needs to purchase a new computer. With prior vacancies in their department, they did not have an immediate need but they have the need now.

Because of the postponement of tax auctions for the past several years, she asked to encumber the postage expense of approximately \$5,000. They will have postage expenditures for three auctions in 2023. She noted the auction is scheduled for Saturday, April 1. The court has the judgement and letters are ready to be mailed.