

REGULAR MEETING

DELAWARE COUNTY BOARD OF SUPERVISORS

JULY 28, 2021

The regular meeting of the Delaware County Board of Supervisors was held Wednesday, July 28, 2021 at 1:00 p.m. in the Supervisors' Room of the Senator Charles D. Cook County Office Building, 111 Main Street, Delhi, New York, Chairman Tina B. Molé presiding.

The Clerk called the roll and all Supervisors were present except for Supervisor for the Town of Sidney.

Mr. Marshfield offered the invocation.

Mr. Hinkley led the Board in the Pledge of Allegiance to the Flag.

The minutes of the previous meeting were accepted as presented.

The Clerk noted that all communications received have been referred to their respective committees for review.

Chairman Molé granted privilege of the floor to Commissioner of Social Services Sylvia Armano who introduced Diane Castillo as Employee of the Month.

Mrs. Castillo began her employment with the Department of Social Services in 2017 as a Caseworker Trainee, and after a year she was promoted to Caseworker. In April 2021, she was promoted to Senior Caseworker II Supervisor.

Mrs. Castillo supervises four caseworkers in foster care and preventive services and oversees CPS issues that come up. She accompanies her caseworkers to Family Court, tracks completion of their work, and ensures that her workers manage all services to families and record them in the NYS computer system. She ensures that she is available for daily problem solving for her workers as plans for the day constantly change and new priorities constantly need to be set all throughout the day and even into the evening. She goes on calls and takes in child protective reports and investigates them during nighttime hours.

Mrs. Castillo likes the interaction with her workers, their assigned families, and all of her coworkers at DSS. She is a very good listener. She understands and this helps her to help others make plans and resolve family issues.

Her family is very supportive of her work which is important. It is hard to do this work if you do not have a supportive family. She works late at night and is on call as assigned. Mrs. Castillo is a great worker and person.

Mrs. Armanno said that Mrs. Castillo is very deserving of the honor of Employee of the Month and thanked her for her dedication and commitment to the agency.

Mrs. Armanno presented Mrs. Castillo with a \$50.00 check. Chairman Molé presented her with the Certificate of Employee of the Month and on behalf of the Board of Supervisors thanked her for her dedicated service and all she does for the County especially over this difficult past year.

Supervisor Davis expressed that he remembers Mrs. Castillo from years ago when she interned in his office right out of high school before she went to college. It has been a privilege to watch her grow into such a fine individual.

Chairman Molé granted privilege of the floor to Supervisor Gladstone. Mr. Gladstone introduced Delaware County Sheriff Craig DuMond who announced New York State Sheriff's Association Executive Director Peter Kehoe.

Mr. Kehoe thanked Public Safety Chairman Wayland Gladstone, Chairman Molé, the Board of Supervisors and guests for the opportunity to recognize Sheriff DuMond for the second time this year.

Mr. Kehoe stated that about seven months ago, he was here to award accreditation to the Sheriff's Civil Office when the Sheriff announced his intention to get the Delaware County Jail accredited as well. His experience has been that when Sheriff DuMond sets a goal, he quickly meets that goal. Mr. Kehoe stated he was happy to be here on behalf of all the Sheriffs of New York State to recognize and honor Sheriff Craig DuMond and the Delaware County Sheriff's Office on the occasion of accreditation of the Sheriff's Corrections Division.

He reported that less than half of the state's 62 counties have been able to achieve accreditation of their jail so obviously, this is no easy accomplishment. This comes on top of accreditation of the Law Enforcement Division as well as the Civil Division which the Sheriff's Office has earned from the New York State Law Enforcement Agency Accreditation Council.

This occasion should serve to remind you of something that you already know, that Delaware County has an outstanding Sheriff and an outstanding Sheriff's Office; both of which are well respected throughout the state. He congratulated Sheriff DuMond and Undersheriff Buckley, Chief Jail Administrator Alan Weaver and all those who work in the Corrections Division and the entire Sheriff's staff for this achievement which we honor today. He commented it is particularly important that we take the time to recognize this important achievement for the Corrections staff because Corrections Officers are generally unsung heroes of the law enforcement system. They spend a large part of their lives locked up behind bars with inmates, they keep us safe but they must also keep other inmates safe as well. In addition, they must always be mindful that some people who are incarcerated may actually be innocent. And they must remember always that both the innocent and the guilty are entitled to humane, safe, and respectful treatment. This is a tough, unenviable job that we ask these good public servants to perform and we owe them our gratitude for their willingness to do it and do it right. Obviously they do it right here in Delaware County as evidenced by this accreditation today.

To achieve accreditation, a Sheriff's Corrections Division must meet a very stringent set of standards developed by experts in the field of corrections. These standards currently have 166 individual components and to gain accreditation, a jail must submit itself to scrutiny of its operations in detail by an outside Board of Assessors to ascertain whether it meets the many demanding standards. He was happy to report that the Board of Assessors which reviewed the operations of the Delaware County Jail found it does meet or exceed every one of those standards. He congratulated Sheriff DuMond and the men and women of the Delaware County Sheriff's Corrections Division for this significant accomplishment.

Mr. Kehoe also congratulated the Delaware County Board of Supervisors because without their financial support and without their moral support, this achievement and the outstanding service provided by the Sheriff's Office to all the citizens of Delaware County in all the areas of the Sheriff's responsibility would not be possible.

Mr. Kehoe stated that accreditation does not just happen. It takes a lot of hard work by a lot of people, and the entire staff of the Sheriff's Office deserves to be recognized and applauded for this achievement. He particularly wanted to recognize two individuals who devoted a great deal of time and effort to the many administrative and operation details required in order to successfully demonstrate and document that the Delaware County Sheriff's Office is most deserving of this recognition. He called forward and congratulated Sergeant Heath Goff and thanked him for his hard work on this project. He also congratulated Officer Paul Moore who worked on this project but was not present.

Mr. Kehoe thanked the Chairman for the opportunity to publicly acknowledge the great work of the Delaware County Sheriff's Office and summoned Sheriff DuMond to accept a plaque commemorating this achievement.

Sheriff DuMond commented that he is blessed by the most awesome team a sheriff could ask for. He expressed that Sergeant Heath Goff, the jail accreditation manager deserves a significant amount of praise and appreciation. He spearheaded the jail accreditation, taking the brunt of it on his shoulders and just performed phenomenally. He thanked Sergeant Goff. He thanked all corrections administrators, Lieutenant Alan Weaver, First Sergeant Ivan Brkaric, and all the supervisors and line corrections officers. He thanked them for embracing the value of accreditation, incorporating it into their daily lives and committing to the national and state professional standards that the accreditation program stands for.

He stated that accreditation also comes with a price tag: specialized training, equipment, and professional development. He gratefully expressed his appreciation for the Board of Supervisors. The Board's understanding and support of the importance of this investment is deeply respected and appreciated. He thanked Chairman Molé, Public Safety Chairman Wayland Gladstone and every member of the Board.

He thanked the New York State Sheriff's Association and its Executive Director Peter Kehoe for their steadfast leadership, dedication, and support to the Office of the Sheriff and the law enforcement profession. Many people do not know, but it was the Sheriffs of New York and

the New York State Sheriff's Association that created the New York State Accreditation Program decades before the State of New York recognized the importance of accreditation and took it over. Long before it was fashionable, it was the Sheriffs of New York who understood how important the principles of professionalism, accountability, and transparency were in maintaining the public's trust. Committing to the accreditation model, a law enforcement leader not only has no choice to embrace these principles, but has to progressively maintain them in the future. As policies, trends, legislation, and community demands change, so must the accredited agency to maintain the honor of their accreditation status.

As Mr. Kehoe said, accreditation is not just checking off boxes or a one-and-done program. It is something an agency has to live, breath, and be accountable to each and every day. Accreditation forces this process and keeps you current year after year through independent reaccreditation cycles. This is a huge undertaking and an honor bestowed on only about one third of the police agencies in New York State.

He stated when he began his first year as Sheriff three and a half years ago, he tasked the members of his office to pull off an incredible feat. Although the Law Enforcement Division had been accredited for several years, he wanted a fully accredited Sheriff's Office. This would mean two more divisions, the Civil Law Enforcement Division and Corrections Division had to be accredited within four years. This undertaking is a very difficult task due to rigorous requirements involved such as evidence-based policy and procedure development. There were over 155 policies that had to be written, rewritten, or adjusted to maintain the 166 standards from the jail accreditation program. A robust training regimen for all staff and the strictest of accountability and transparency measures. As of today, the Sheriff's Office is completely accredited throughout every division. He could not find the words to express how truly appreciative he is of this accomplishment. He is humbled and honored to have the privilege to be elected by the people of Delaware County. He takes this privilege very seriously. He promised to continue to lead the Sheriff's Office with the utmost integrity, honor, professionalism, and transparency the public deserves.

For standing committee reports, Chairman of the Social Services Committee Wayne Marshfield announced they have decided not to purchase the property on 60 Meredith Street.

Chairman of the Capital Projects Committee Mark Tuthill announced the Behavioral Health Facility in Walton is nearing completion. Blacktopping has begun and the engineers will be here next week to create a punch list. They are close to being ready to start moving furniture in. It has been a long road, but we are almost there.

Mr. Gladstone offered the following resolution and moved its adoption:

RESOLUTION NO. 114

**TITLE: 2021 BUDGET AMENDMENT
RECEIPT OF PSAP GRANT
DEPARTMENT OF EMERGENCY SERVICES E911**

WHEREAS, the Department of Emergency Services applied for and was awarded a grant from New York State’s 2020-2021 Public Safety Answering Points Operations Grant Program (2020-2021 PSAP) which allows for State support to counties for eligible public safety call taking and dispatching expenses; and

WHEREAS, the grant award will allow for PSAP equipment and equipment maintenance; and

WHEREAS, this grant was awarded in the amount of \$142,977.00 to Delaware County.

THEREFORE, BE IT RESOLVED that the Department of Emergency Services be authorized to accept this grant funding and the 2021 Emergency Services Budget be amended as follows:

INCREASE REVENUE:

10-13020-43330500/3020006/911	State Civil Defense	\$142,977.00
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INCREASE APPROPRIATION:

10-13020-52200001/3020006/911	Grant Equipment	\$142,977.00
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The resolution was seconded by Mr. Davis.

In answer to Mr. Marshfield, Director of Emergency Services Stephen Hood said any equipment contained within the 911 Center including all call-taking equipment is considered Public Safety Answering Point (PSAP) equipment.

The resolution was adopted by the following vote: Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Gladstone offered the following resolution and moved its adoption:

RESOLUTION NO. 115

**TITLE: 2021 BUDGET AMENDMENT
TRANSFER OF FUNDS
DEPARTMENT OF EMERGENCY SERVICES**

WHEREAS, Delaware County applied for and was awarded grant funding under the State Homeland Security Program from the New York State Division of Homeland Security and Emergency Services (WM2020 SHSP) which was accepted by Delaware County via Resolution No. 147 of 2020; and

WHEREAS, this grant was awarded in the amount of \$95,462.00 for the purpose of personal protective equipment such as boots, helmets, gloves and related items, a camera system, cyber security equipment, and license plate reader which will be shared between the Department of Emergency Services and the Sheriff’s Office; and

WHEREAS, the priorities for this grant have since changed and the budget has been updated with the removal of the license plate reader and the addition of an explosive detection canine for the Delaware County Sheriff's Office.

THEREFORE, BE IT RESOLVED that the Department of Emergency Services be authorized to amend this grant funding budget as described above and that the 2021 Budget be amended as follows:

TRANSFER FROM:

10-13640-52200001/3640062/911	Equipment Grant	\$12,539.00
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TRANSFER TO:

10-13640-51327000/3640062/911	Personnel	\$7,044.00
10-13640-54327465/3640062/911	Grant Miscellaneous	\$5,495.00

The resolution was seconded by Mr. Davis and adopted by the following vote:
Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Marshfield offered the following resolution and moved its adoption:

RESOLUTION NO. 116

**TITLE: 2021 BUDGET AMENDMENT
TRANSFER OF FUNDS
VETERANS SERVICE AGENCY**

WHEREAS, funds are needed to purchase a laptop computer for Veterans Services to access data on the VA site; and

WHEREAS, the ability to interact with the site requires a separate laptop component costing \$1,559.61.

NOW, THEREFORE, BE IT RESOLVED that the following transfer be authorized:

TRANSFER FROM:

10-16510-54262010	Emergency Services	\$1,559.61
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TRANSFER TO:

10-16510-52200000	Equipment	\$1,559.61
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The resolution was seconded by Mr. Taggart and adopted by the following vote:
Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Haynes withdrew Resolution No. 117 entitled *Appropriation of Surplus Capital Solid Waste Fund*.

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 118

**TITLE: AUTHORIZATION FOR AWARDS
DEPARTMENT OF PUBLIC WORKS**

LETTING OF JULY 21, 2021

Notice to bidders and proposals received having been filed and the bidding procedures and documents having been approved by the County Attorney:

BE IT RESOLVED, that the County Department of Public Works is authorized to make awards to the lowest bidders meeting specifications as follows:

PROPOSAL NO. SW3-21 Contract SW3-21 – Electrical Construction to:
NELCORP Electric, 35 North Kelly Avenue, Endicott, NY 13760

Bid Price: \$472,600.00

All original bids and a summary sheet of the bids received are on file for inspection at the office of the Clerk of the Board of Supervisors.

The resolution was seconded by Mr. Davis and adopted by the following vote:
Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Haynes withdrew Resolution No. 119 entitled *Authorization for Awards Letting of July 21, 2021*.

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 120

**TITLE: AUTHORIZATION FOR AWARDS
DEPARTMENT OF PUBLIC WORKS**

LETTING OF JUNE 30, 2021

Notice to bidders and proposals received having been filed and the bidding procedures and documents having been approved by the County Attorney:

BE IT RESOLVED that the County Department of Public Works is authorized to make awards to the lowest bidders meeting specifications as follows:

PROPOSAL NO. 30-21 Delaware County Bridge Structural Steel Preservation Project
PIN 9754.36, D040259 to: Rover Contracting Inc., 2424 Route 52,
Suite 2F, Hopewell Junction, NY 12533

Bid Price: \$574,945.00

All original bids and a summary sheet of the bids received are on file for inspection at the office of the Clerk of the Board of Supervisors.

The resolution was seconded by Mr. Davis and Mr. Layton and adopted by the following vote: Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 121

**TITLE: AUTHORIZATION FOR AWARDS
DEPARTMENT OF PUBLIC WORKS**

LETTING OF JUNE 24, 2021

WHEREAS, DPW has been tasked with the demolition of the Flood Buyout houses in the Village of Sidney; and

WHEREAS, this project is driven by the New York State Department of Homeland Security & Emergency Services (DHSES) and the Governor’s Office of Storm Recovery (GOSR); and

WHEREAS, the procurement policies of these Agencies (DHSES & GOSR) require this work to be done through a Request for Qualified Vendors and subsequently Requests for Proposals sent to these vendors; and

WHEREAS, DPW has followed those guidelines and issued a Request for Proposals for Asbestos Abatement in the Village of Sidney that was due back on June 24, 2021; and

WHEREAS, DPW would like to proceed as soon as GOSR has given approval to award the RFP.

NOW, THEREFORE, BE IT RESOLVED that the County Department of Public Works is authorized to make awards to the lowest bidder meeting specifications, once GOSR approval has been received, as follows:

RFP #2 for Asbestos Abatement (9 Winegard, 18 & 22 Gilbert, 34 Division & 65, 81 & 87 River) in the Village of Sidney to:

Abscope Environmental Inc., 7086 Commercial Drive,
Canastota, NY 13032

Bid Price: \$81,230.00

The resolution was seconded by Mr. Davis.

In answer to Mr. Marshfield, Director of Planning Shelly Johnson-Bennett confirmed this is for asbestos abatement on seven houses.

The resolution was adopted by the following vote: Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 122

**TITLE: AUTHORIZATION FOR AWARD
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, NYS DOT has notified the County that it is eligible for Federal Funds under the Bridge Preventive Maintenance Program for 2021; and

WHEREAS, the County will be entering into an agreement with the NYS DOT for PIN 9754.36, D040259, Delaware County Bridge Preventive Maintenance Program; and

WHEREAS, the Department of Public Works has selected a Consultant Engineering Firm by using the Region 9 Local Design Services Agreement (LDSA) process to provide professional services for the entire project and has completed the negotiations for the construction inspection phase.

NOW, THEREFORE, BE IT RESOLVED that the Delaware County Department of Public Works is authorized to make award to McFarland Johnson Engineers, 49 Court Street, Binghamton, NY 13902 for construction inspection for the project.

Proposal Fee: Maximum Amount Payable \$60,290.00

The resolution was seconded by Mr. Davis and adopted by the following vote: Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 123

**TITLE: PURCHASE OF HIGHWAY RIGHT OF WAY
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Delaware County Department of Public works is engaged in a Project for the replacement of Bridge 32, PIN 9754.97 (the project), D036413, BIN 3352240, Arbor Hill Road over Little Delaware River, Town of Delhi; and

WHEREAS, the construction will require the purchase of property and the establishment of permanent easements; and

WHEREAS, Resolution No. 170 of 2020 approved the funding for the right of way portion of the project; and

WHEREAS, the Department of Public Works has followed all the Federal Requirements for acquiring highway right of way including certified appraisals and appraisal reviews; and

WHEREAS, the Board of Supervisors is authorized to provide such right of way pursuant to the provisions of Section 118 of the Highway Law.

NOW, THEREFORE, BE IT RESOLVED that the Department of Public Works is authorized to purchase the following in the Town of Delhi for the amount stated including damages.

Map No. 1 Parcels 1, 2 & 3	49,208.1sf	Purchase in Fee
College Foundation at Delhi Inc.	5,158.2sf	Permanent Easement w/ improvements \$4,500.00
Map No. 2 Parcel 1	47,084.7sf	Purchase in Fee
The People of the State of New York		\$1,500.00

The resolution was seconded by Mr. Vernold and Mr. Davis and adopted by the following vote: Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Marshfield offered the following resolution and moved its adoption:

RESOLUTION NO. 124

**TITLE: AMERICAN RESCUE PLAN (ARP)
HIRING OF EFPR GROUP AS CONSULTANT**

WHEREAS, the American Rescue Plan Act of 2021 appropriated funding to governmental municipalities to assist in the economic recovery of the COVID-19 pandemic; and

WHEREAS, Delaware County will be receiving a total \$8,572,706 from the U.S. Department of Treasury (USDT) which can only be used for allowable costs that meet the criteria outlined by the USDT; and

WHEREAS, an ARP Committee has been established to determine how these funds will be used; and

WHEREAS, due to the complexity set forth in the guidance it is necessary to hire a consultant to perform the revenue loss calculation and assist with determining the allowable costs established under the ARP.

NOW, THEREFORE, BE IT RESOLVED the firm of EFPR Group, LLP of Williamsville, New York be hired to provide the revenue loss calculation at a fee of \$2,000 and general consulting services at a discounted hourly rate to assist the County for the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund established under the ARP.

The resolution was seconded by Mr. Merrill.

Mr. Marshfield indicated when he was asked if he would be interested in chairing the American Rescue Plan (ARP) Committee, he responded he would with professional guidance which he feels is strongly needed. On June 25, County Attorney Amy Merklen, Clerk of the Board Christa Schafer, and he spoke with the County's auditor and his team because they had previously expressed an interest in supplying a consulting service to the County. The main concern was whether there would be a conflict of interest between the firm auditing the County and consulting and the EFPR Group strongly feels there would not be any conflict because they are not signing any documents for the County. They are determining whether a recommendation made by the ARP Committee is an allowable expenditure or not. The firm will not prepare or sign any County documents. They will, if requested, attend these committee meetings. The main reason is that the EFPR Group knows our accounting and they know our bookkeeping system. There will be a Federal single audit done on this because it exceeds the amount required for that.

EFPR Group has given the County two written proposals. One is to do the County's loss revenue projections, which the committee feels is the number one thing that needs to be done. The other proposal is for consulting services charged at a discounted hourly rate.

In answer to Mr. Davis, Mr. Marshfield said the hourly rate starts at \$150 per hour for the top consultant and works down from there. The rates are based on the type of work and are detailed on their rate schedule.

The ARP Committee met on July 21 and decided they need to do the loss revenue projection which EFPR will do for \$2,000. The firm has offered the same service to the towns and villages for the same amount. The Committee recommends we hire them, not only to do the revenue loss projection, but to do consulting work for the County. The Committee recommended and Mrs. Schafer sent out notices to departments requesting shortfalls that they

saw during the pandemic and to offer ideas on what we could do better in the future.

The nine ARP Committee members include Budget Director Art Merrill, Walton Town Supervisor Joe Cetta, Board Chairman Tina Molé, Treasurer Beverly Shields, County Attorney Amy Merklen, Director of Economic Development Glenn Nealis, Clerk of the Board Christa Schafer, Chief Accountant Joan Chytalo, and himself. He explained their intention was to have committee members who would look at the whole picture and who would have no special interest.

This resolution is for the Committee's recommendation to hire EFPR Group to figure the County's revenue loss calculation and consult with the County when needed.

Mr. Taggart indicated the consulting costs will be paid for out of the ARP funds from the federal government.

Mr. Marshfield announced the County has already received half of the funds.

Mr. Cetta likened the consulting contract to an insurance policy. If we have a question on a program or project to do with the ARP funds, the firm will answer that.

Mr. Marshfield stressed we need to make sure that what we do is in accordance with the federal guidelines. He noted the loss revenue projection is a very complicated calculation.

Mrs. Schafer echoed Mr. Marshfield that this firm has worked with the County for a long time and they are familiar with the way the County operates and our accounting system. In addition, they have proven themselves to be a reputable company. The individuals we have been working with have been very responsive and if they don't know the answer, they will research it. She and Ms. Chytalo feel very comfortable working with them. She believes the Finance Committee has felt the same way throughout the years we have used them. In her opinion, she believes it's a good choice.

In reply to Mr. Eisel, Mr. Davis referred to online documentation that lists examples of projects that are allowed such as public sewer and water projects. He stated Middletown will have capital projects so they should not have issues with the funding.

Mr. Marshfield indicated these funds cannot be used on projects that have any other federal funding.

The resolution was unanimously adopted.

Mr. Taggart offered the following resolution and moved its adoption:

RESOLUTION NO. 125

**TITLE: AUTHORIZATION FOR DISPOSITION OF PERSONAL PROPERTY
NO LONGER NECESSARY FOR PUBLIC USE
DEPARTMENT OF PLANNING AND WATERSHED AFFAIRS**

WHEREAS, Section 215 of the County Law stipulates that the Board of Supervisors must authorize for the disposition of personal property no longer necessary for public use.

NOW, THEREFORE, BE IT RESOLVED that the Planning Department is authorized to sell by trade-in or online auction or dispose of as unserviceable the following item:

<u>Dept. Vehicle No.</u>	<u>Description</u>	<u>Serial Number/VIN</u>
PLN 6	2007 Jeep Grand Cherokee	1J8GR48K47C601611

The resolution was seconded by Mr. Davis and unanimously adopted.

Mr. Ellis offered the following resolution and moved its adoption:

RESOLUTION NO. 126

**TITLE: MODIFICATION OF DEPARTMENT HEAD/NON-UNION
POLICIES AND PROCEDURES**

WHEREAS, Resolution No. 288 of 1992, No. 6 of 1992, No. 252 of 1999 and No. 83 of 2003 pertain to the policies and procedures for department heads and nonunion employees; and

WHEREAS, it has been determined it is necessary to maintain these policies and procedures and other applicable policies and procedures in a manual.

THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the approval of the Delaware County Manual for Department Head and Non-Union Employees.

The resolution was seconded by Mr. Vernold.

Mr. Ellis noted a slight change in Article 6 regarding flextime.

In answer to Mr. Valente regarding floating holidays, Personnel Officer Linda Pinner explained floating holidays are allotted at the beginning of the year and can be used at an employee's leisure throughout the year in half-day increments.

Mr. Merrill further explained that federal holidays are solid holidays and floaters can be used when chosen.

County Attorney Amy Merklen clarified that floating holidays are federal holidays that are not recognized by the County.

In answer to Mr. Valente regarding bereavement pay, Personnel Officer Linda Pinner explained the time is based upon the employee's relationship to the deceased as well as the number of incidents in the year.

Regarding health insurance, Mrs. Pinner explained in reply to Mr. Valente that employees who were hired prior to June 1996 are considered Status 1 and pay 10 percent of their health insurance. Status 2 refers to employees hired after that date who pay 20 percent of the cost.

In reply to Mr. Valente's question regarding the department head evaluation form, Mrs. Pinner stated when evaluations are due is entirely up to the oversight committee. She said that in the past, there has never really been an evaluation. Some departments do them and she felt they should be done on an annual basis.

The resolution was unanimously adopted.

Chairman Molé waived Board Rule 10 to permit the introduction without objection of the following not-prefiled resolutions.

Mr. Merrill offered the following resolution and moved its adoption:

RESOLUTION NO. 127

**TITLE: 2021 BUDGET AMENDMENT
TRANSFER OF FUNDS
LEGAL AID TO INDIGENTS**

WHEREAS, there is a need for additional funding for the remainder of the year for the Legal Aid to Indigents account.

THEREFORE, BE IT RESOLVED that authorization is given to amend the 2021 Budget as follows:

TRANSFER FROM:

10-11990-54900000	Contingency	\$125,000.00
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TRANSFER TO:

10-11170-54535060	Professional Fees Attorney	\$125,000.00
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The resolution was seconded by Mr. Kosier and adopted by the following vote: Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Merrill offered the following resolution and moved its adoption:

RESOLUTION NO. 128

TITLE: PAYMENT OF AUDIT

WHEREAS, bills and claims submitted and duly audited by the Clerk of the Board’s office in the amount of \$771,830.36 were hereby presented to the Finance Committee for approval for payment on July 14, 2021 prior to presentation to the Board of Supervisors;

THEREFORE, the County Treasurer was directed to pay said expenditures as listed below and this Board now approves of said payment as follows:

General Fund	\$595,334.53
OET	\$36,364.43
Public Safety Comm System	\$26,071.84
Insurance Risk	\$0.00
CAP 97 Main	\$3,591.85
CAP MH	\$70,418.00
Highway Audits, as Follows:	
Weights & Measures	\$0.00
Solid Waste/Landfill	\$7,905.19
Road	\$142.35
Machinery	\$32,002.17
Capital Road & Bridge	\$0.00
Capital Solid Waste	\$0.00
CAP DPW Complex	\$0.00

WHEREAS, bills and claims submitted and duly audited by the Clerk of the Board’s office in the amount of \$3,445,931.39 are hereby presented to the Board of Supervisors for approval of payment;

NOW, THEREFORE, BE IT RESOLVED that the County Treasurer be directed to pay said expenditures as listed below:

General Fund	\$939,568.62
OET	\$7,111.68
Public Safety Comm System	\$0.00
Insurance Risk	\$0.00
CAP 97 Main	\$36.17
CAP MH	\$61,268.24

Highway Audits, as Follows:

Weights & Measures	\$149.57
Solid Waste/Landfill	\$198,285.96
Road	\$183,942.67
Machinery	\$515,463.54
Capital Road & Bridge	\$1,084,929.54
Capital Solid Waste	\$10,048.54
CAP DPW Complex	\$445,126.86

The resolution was seconded by Mr. Taggart and adopted by the following vote:
Ayes 4222, Noes 0, Absent 0, Vacant 577 (Sidney).

Mr. Ellis offered the following resolution and moved its adoption:

RESOLUTION NO. 129

TITLE: EXECUTIVE SESSION

BE IT RESOLVED that the Delaware County Board of Supervisors convene in executive session to discuss personnel matters.

The resolution was seconded by Mr. Eisel and unanimously adopted.

The meeting reconvened in regular session with all Supervisors present.

Upon a motion, the meeting was adjourned at 2:50 p.m.