

REGULAR MEETING
DELAWARE COUNTY BOARD OF SUPERVISORS
OCTOBER 26, 2005

The regular meeting of the Delaware County Board of Supervisors was held Wednesday, October 26, 2005 at 1:00 P.M. in the Supervisors' Room of the Senator Charles D. Cook County Office Building, 111 Main Street, Delhi, New York, Chairman James E. Eisel, Sr. presiding.

The Clerk called the roll and all Supervisors were present, with the exception of Ms. Molé, Ms. Freyer, Mr. Maddalone and Mr. Shelton.

Mr. Donnelly offered the invocation.

Mr. Meredith led the Board in the Pledge of Allegiance to the Flag.

The minutes of the previous meeting were accepted as presented.

The Clerk reported all communications received have been referred to their respective committees for review.

Chairman Eisel granted privilege of the floor to Commissioner of Public Works Wayne Reynolds who presented Gerald Ford as Employee of the Month.

Mr. Ford started with the Department of Public Works as a Laborer in March of 1972. His first promotion was in December of 1973 to Mechanic Equipment Operator. In 1974 he was promoted to Heavy Equipment Operator and in 1994 promoted to his current position of Highway Crew Supervisor in charge of two crews out of Delhi.

Commissioner Reynolds stated that Mr. Ford is an excellent employee, very dependable and hard-working. No matter when called upon, whether running equipment, shoveling or plowing snow Mr. Ford will respond and give 110 percent. Mr. Ford's ability to run heavy equipment is second to none and he treats his equipment as if it is his own. For the last ten years Mr. Ford has done an excellent job in taking care of his patrol and can be counted on to make his patrol safe for the general public to travel.

Commissioner Reynolds presented Mr. Ford with a \$100.00 Savings Bond and thanked him for his dedication. Chairman Eisel presented him with the Certificate of Employee of the Month and thanked him for his dedicated service, adding Mr. Ford is a real asset to the county.

Chairman Eisel granted privilege of the floor to Mr. Smith who invited everyone to a presentation regarding the cost of fuel oil by Richard Heinberg entitled Peak Oil: The Challenge and Opportunity of Petroleum's Waning Days on Thursday, October 27th at the Slade Theater, Yager Hall, Hartwick College in Oneonta. A flyer announcing the presentation was placed on each Supervisors' desk.

Chairman Eisel granted privilege of the floor to Mr. Thomas who introduced Department of Social Services Commissioner Moon.

Commissioner Moon stated that a copy of the Delaware County Department of Social Services Commissioner's Summary Report covering the period from September 28, to October

26, 2005, and a memorandum providing the current status of the Town of Kortright foster home was placed on each Supervisors' desk. The handout provides answers to issues and concerns that have been raised by individuals.

He announced that the Social Services Committee is sponsoring a public informational meeting on Friday, November 4, 2005 at 2:00 P.M. in the Board Room of the County Office Building. Dr. Richard Hamill, Director of Forensic Mental Health Associates of Albany and the county consultant for the treatment program proposed for the Kortright home will be in attendance.

Commissioner Moon discussed some of the concerns that have been brought forward and explained the challenges of the program.

Commissioner Moon thanked Town of Kortright Supervisor Mr. Haynes and the Social Services Committee for their support.

Mr. Bracci commented as a member of the Social Services Committee that he was very much for setting up this meeting and added, in his opinion, educating the public about these issues will help reduce the controversy.

In response to Mr. Marshfield, Commissioner Moon replied that there are a total of 94 children in foster care, 18 of them are on trial discharge, adding these children are not officially out of foster care.

Mr. Rowe referenced a public meeting set up by Patricia Morgan-Rosas in Hancock to educate the community on this issue. He pointed out the people were blind sided with the research that was presented.

Mr. Thomas commented that Delaware County applied for a grant with the neighboring counties of Chenango, Otsego and Schoharie and the intent of the grant is education. He stated the grant provides the training for our people and the knowledge the other counties gain will be taken back to their counties. He pointed out that Delaware County is talking about five children, noting that three of the five are already in Delaware County operated foster homes. He stated that it is not intended to make Delaware County a dumping ground.

Chairman Eisel thanked Commissioner Moon for the update and encouraged the Supervisors to attend the meeting on November 4th.

Chairman Eisel granted privilege of the floor to Mr. Hynes who introduced Director of Planning Nicole Franzese.

Ms. Franzese announced that a draft copy of the Delaware County Multi-Jurisdictional Hazard Mitigation Plan has been placed on each Supervisors' desk. She referenced the acceptance of grant money in May of 2005 from the New York State Emergency Management Office (SEMO) and pointed out that the plan was prepared in response to the Disaster Mitigation Act of 2000. The Act requires state and local governments to prepare a hazard mitigation plan in order to remain eligible to receive pre-disaster mitigation funds that are made available in the wake of federally declared disasters.

Ms. Franzese introduced Jonathan Raser from the firm of Tetra Tech EM, Inc. an environmental firm hired by the county to assist in the development of the plan.

Mr. Raser and County Planner Michael Clugston provided a power point presentation detailing the mitigation planning process and status of the plan.

Mr. Raser pointed out that the object of the plan is to develop a blue print for the mitigation strategy within the county. He explained the strategies developed in the manual must be embraced by the people they will affect, therefore, it is extremely important that the plan is easy to understand. He noted that this plan is a living breathing document that must be regularly updated. He stressed the importance of reading the document and encouraged the Supervisors and key people in their towns to read the plan. He explained that receiving feedback is imperative to keeping the strategy real.

Mr. Raser noted that the plan has been submitted to the Federal Emergency Management Agency (FEMA) and is expected to be approved. He advised that once FEMA approves the plan, the plan will need be adopted by each town and village.

Mr. Clugston stated the presentation detailed what the department has been working on for the last eight months, pointing out that the Executive Summary provided in the plan gives a good overview. He explained that if a municipality does not adopt the plan they will not be eligible to apply for future pre-disaster mitigation funding.

In answer to Mr. Bachler, Mr. Clugston explained that even though the document was prepared by the county each town and village must adopt the plan through their town board.

In reply to Mr. Donnelly, Mr. Clugston answered that Ms. Franzese, is the County Mitigation Coordinator and that he is listed in the document as the contact for the towns and villages.

Mr. Clugston explained, in answer to Chairman Eisel, that the pre-disaster mitigation funds are separate from the federal and state funds used in direct post disaster relief. If there is a federally-declared disaster in Delaware County, the affected municipalities will still receive immediate recovery assistance regardless of their participation in the plan. However, if a town does not adopt the plan they will not be eligible for funding from the next pot of money that becomes available.

Mr. Thomas commented that there is a road in his town that since the 1996 disaster has continued to wash out whenever there is significant rainfall. He pointed out that Masonville has a plan to change the course of the road just enough to direct the water elsewhere and questioned if this was an example of how the available money could be used. Mr. Clugston said that would be a good example, explaining that if the hazard was listed in the plan, in the wake of the next federally declared disaster the Town of Masonville could apply for money to mitigate the disaster.

In response to Mr. Donnelly, Mr. Clugston suggested the section entitled, Mitigation Strategies would be a place to begin as it is extremely important that this section is accurate and up to date. He also suggested reviewing the contents section of the document.

In reply to Chairman Eisel, Mr. Clugston stated that the hazards in the plan have been identified through existing state and federal sources. The department has also reached out to the towns and villages, adding the next step is to take the plan out to the public.

Mr. Thomas offered the following resolution and moved it adoption:

RESOLUTION NO. 240

**TITLE: HOME ENERGY ASSISTANCE PROGRAM
DEPARTMENT OF SOCIAL SERVICES**

WHEREAS , the Delaware County Department of Social Services is the designated local Agency to administer the County's Home Energy assistance Program (HEAP) for 2005-2006, said monies to be utilized to reimburse the county at 100% of its expenditures:

THEREFORE, BE IT RESOLVED that the 2005 Social Services budget be amended to add the following accounts:

REVENUE:

10-16141- 44464100-6141006-971	HEAP	\$1,088,748.00
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APPROPRIATIONS:

10-16141-54342030-6141006-971	HEAP PA	\$338,850.00
10-16141-54342040-6141006-971	HEAP NPA	\$467,696.00
10-16141-54342010-6141006-971	HEAP Emergency	\$226,698.00
10-16141-54200011-6141006-971	Contracted Srvs OFA	\$27,752.00
10-16141-54200012-6141006-971	Contracted Srv DO	\$27,752.00

The resolution was seconded by Mr. Marshfield.

Chairman Eisel commented that he heard the federal guideline for a family of four has been increased to \$41,000.00, adding this increase as well as the increase in fuel will put a dent in the funds we are receiving.

Commissioner Moon pointed out that this is the initial allocation and the county could expect a number of additional allocations until April of 2006. He noted that this allocation is a little better than where we started out in 2004 and noted that there is discussion at the state and federal level to provide additional assistance.

Mr. Donnelly referenced an article by Otsego County's State Senator Jim Seward pointing out that the Senate has already approved additional measures to reduce the cost of fuel to the homeowners and to appropriate some of the tax away from the price of the fuel oil but, the Assembly has not agreed to take action.

The resolution was adopted by the following vote: Ayes 3814, Noes 0, Absent 992 (Molé, Freyer, Maddalone, Shelton).

Mr. Utter offered the following resolution and moved its adoption:

RESOLUTION NO. 241

**TITLE: BUDGET MODIFICATION
SHERIFF'S DEPARTMENT**

WHEREAS, a shooting range is maintained jointly by the Delaware County Sheriff's Office and the Delhi Police Department for the purpose of instruction, training and recertification of firearms by local law enforcement officers; and

WHEREAS, the Department of Social Services Investigators routinely utilize this facility and the services provided there; and

WHEREAS, the Department of Social Services has agreed to contribute one thousand dollars (\$1,000.00) toward the maintenance and upkeep of said shooting range.

NOW, THEREFORE, BE IT RESOLVED that the Delaware County Sheriff's Office is authorized to accept the funding being offered by the Delaware County Department of Social Services and that the following budget modifications be made:

INCREASE REVENUES:

10-13110-41158911	Otr Pblc Sfty Dept-DSS	\$1,000.00
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INCREASE APPROPRIATIONS:

10-13110-54615010	Training Department	\$1,000.00
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The resolution was seconded by Mr. Bachler and adopted by the following vote: Ayes 3814, Noes 0, Absent 992 (Molé, Freyer, Maddalone, Shelton).

Mr. Utter offered the following resolution and moved its adoption;

RESOLUTION NO. 242

**TITLE: BUDGET MODIFICATION
SHERIFF'S DEPARTMENT**

WHEREAS, Resolution 93 was adopted by the Delaware County Board of Supervisors on April 14, 2005, because the New York State Division of Criminal Justice Services ("DCJS") had awarded the Delaware County Sheriff's Office grant funds with which to provide the computer software necessary for improving the quality and timeliness of arrest data; and

WHEREAS, the Sheriff has accepted a grant in the amount of \$4,192.00 with which to purchase and install the computer equipment and software required to operate the DCJS Spectrum Justice System and provide subsequent use of this product; and

WHEREAS, the matching funds required of us, amounting to \$1,048.00, will not result in a request for budget modification; and

WHEREAS, once work commenced to install the software onto the computers, it was discovered that the computers would need additional memory installed to them in order to make the DCJS program operable; and

WHEREAS, the Delaware County Department of Social Services agreed to pay \$6,000.00 dollars for their portion of the modifications and ongoing service; and

WHEREAS, the funding provided by the Department of Social Services will be sufficient to pay the overrun owed the Delaware County IT Department in full for the additional

memory installed in all computers utilizing the new Spectrum Justice System.

NOW, THEREFORE, BE IT RESOLVED that the Delaware County Sheriff's Office is authorized to accept funding from the Delaware County Department of Social Services and that the following budget modifications be made:

INCREASE REVENUES:

10-13110-41158911	Otr Pblc Sfty DepT-DSS	\$6,000.00
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INCREASE APPROPRIATIONS:

10-13110-54580000	Software	\$6,000.00
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The resolution was seconded by Mr. Bracci and adopted by the following vote: Ayes 3814, Noes 0, Absent 992 (Molé, Freyer, Maddalone, Shelton).

Mr. Utter offered the following resolution and moved its adoption:

RESOLUTION NO. 243

**TITLE: CHANGE ORDERS TO PROPOSAL NO. SW5-05 CONTRACT 1G
GENERAL CONSTRUCTION, CELL 6 LANDFILL EXTENSION
SOLID WASTE MANAGEMENT**

WHEREAS, Resolution No. 137 of 2005 authorized the Public Works Department to make award to Marcy Excavating, Inc. for the general construction of landfill cell 6 at the Delaware County Solid Waste Management Center; and

WHEREAS, due to changes in plans for the construction landfill cell allowing for improved long term maintenance and reduced operating costs; and

NOW, THEREFORE, BE IT RESOLVED that the Department of Public Works be authorized to execute the change orders listed below and as further explained in Attachment A:

PROPOSAL NO. SW5-05 Cell 6 Landfill Extension - Contract 1G to:
 Marcy Excavation Company, Inc.
 PO Box 4310
 Utica, NY 13504

Change Orders No. 1 & No. 2 totaling a net decrease of \$24,019.49.

The resolution was seconded by Mr. Rider.

In response to Mr. Thomas, Mr. Utter said the resolution is referring to the removal of the methane gases and he believed it was possible to capture these gases if the county identified a need for them in the future.

The resolution was unanimously adopted.

Mr. Utter offered the following resolution and moved its adoption:

RESOLUTION NO. 244

**TITLE: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH
NYSDOT FOR THE RESURFACING OF ROADWAYS USED BY THE NYSDOT
AS AN OFF SITE DETOUR DURING THE RECONSTRUCTION OF THE
NYSDOT ROUTE 10 STRUCTURE OVER DRY BROOK
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, in connection with the State Highway 8118 (NYS Route 10) culvert replacement over Dry Brook which caused traffic to be detoured over County Route 18 in the Town of Stamford, Delaware County, the Village of Hobart's River Street, the Town of Stamford's River Street and the Town of Kortright's River Street, Delaware County has requested and the State has agreed to fund Standby Emergency Contract - NYS Route 10 Detour, PIN 9095.88 (the "Project") which is on the State Highway System; and

WHEREAS, the New York State Department of Transportation will reimburse approved Project costs to Delaware County in accordance with an agreement between the New York State Department of Transportation and Delaware County; and

WHEREAS, there is substantial public interest in and benefit to the Project.

NOW, THEREFORE, the Delaware County Board, duly convened, does hereby

RESOLVE, that the Delaware County Board hereby approves the above subject project;
and

IT IS FURTHER RESOLVED, that the sum of \$426,900.00 is hereby appropriated from 34-15112-54000000 and made available to cover the cost increase of participation in the project; and

IT IS FURTHER RESOLVED, that the Chairman of the Delaware County Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of the County of Delaware with the New York State Department of Transportation in connection with the funding of approved Project costs thereof by the State; and

IT IS FURTHER RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

IT IS FURTHER RESOLVED, this Resolution shall take effect immediately.

The resolution was seconded by Mr. Donnelly.

Mr. Utter explained that in lieu of building a temporary bridge it was decided to detour traffic over County Route 18 in the towns of Stamford and Kortright. As repayment for the use of County Route 18 it was resolved that the length of the detour be re-paved. He noted that with the exception of a small stretch on River Street in Bloomville the re-paving has been completed.

In reply to Chairman Eisel, Mr. Utter said the job was contracted out. He pointed out that this re-paving was a benefit to us but the people that live along that road had to pay a price,

although now they have a good road.

In response to Chairman Eisel, Commissioner Reynolds replied that repayment from the State could take up to a year.

In answer to Mr. Thomas, Commissioner Reynolds stated that this is a reimbursement of money that was expended by the county, adding it was the only way the job could be done in the time frame it needed to be done. The money expended came out of the highway fund balance.

In answer to Chairman Eisel, Commissioner Reynolds said that interest would not be paid on the money expended. He added that the State has committed to readily reimburse the county but, realistically it could take up to a year.

The resolution was adopted by the following vote: Ayes 3814, Noes 0, Absent 992 (Molé, Freyer, Maddalone, Shelton).

Mr. Utter offered the following resolution and moved its adoption:

RESOLUTION NO. 245

**TITLE: AUTHORIZATION FOR DISPOSITION OF
PERSONAL PROPERTY NO LONGER NECESSARY FOR PUBLIC USE
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, §215 of the County Law stipulates that the Board of Supervisors must authorize for the disposition of personal property no longer necessary for public use;

BE IT RESOLVED, that the following Solid Waste Department equipment be authorized to be sold at a public auction to be held in the fall of this year:

<u>CAR NUMBER</u>	<u>MAKE AND MODEL</u>	<u>VEHICLE ID NUMBER</u>
802	1993 Ford Pickup Truck	1FTHF25HXPNA95322

The resolution was seconded Mr. Rowe and unanimously adopted.

Mr. Utter offered the following resolution and moved its adoption:

RESOLUTION NO. 246

**TITLE: AUTHORIZATION TO SIGN CONTRACTS
DEPARTMENT OF PUBLIC WORKS**

BE IT RESOLVED that the Delaware County Commissioner of Public Works and/or Deputy Commissioner is authorized to sign an agreement with the Town of Unadilla for snow and ice control on the Wells Bridge, Bridge (No. 44-6) for the sum of \$500.00 per annum for calendar year. The term of contract will be January 1, 2006 through December 31, 2010.

The resolution was seconded by Mr. Bachler.

Mr. Utter explained that this bridge is shared with another county and this resolution

allows our Commissioner of Public Works and/or Deputy Commissioner to sign a five year contract for snow and ice control.

In answer to Mr. Thomas, Mr. Utter replied that the other county is responsible for snow and ice control on the bridge.

The resolution was adopted by the following vote: Ayes 3814, Noes 0, Absent 992 (Molé, Freyer, Maddalone, Shelton).

Mr. Donnelly offered the following resolution and moved its adoption:

RESOLUTION NO. 247

**TITLE: DELAWARE COUNTY PUBLIC HEALTH NURSING SERVICE
PROCLAMATION OF GREAT AMERICAN SMOKE OUT DAY
DEPARTMENT OF PUBLIC HEALTH**

WHEREAS, the U.S. Surgeon General has said that smoking remains the single most preventable cause of premature death in our society; and

WHEREAS, for years millions of smokers have participated in the American Cancer Society's Great American Smoke Out, a day on which they give up cigarettes for 24 hours in the hope they may quit for good; and

WHEREAS, a significant number of those who gave up cigarettes for the day were able to give up the habit entirely; and

WHEREAS, this demonstration of success suggests that the Great American Smoke Out has potential for improving the health of Delaware County smokers and their families

THEREFORE BE IT RESOLVED, that we do hereby proclaim that November 17, 2005 be designated as the Great American Smoke Out in Delaware County and in so doing urge all cigarette smokers and smokeless tobacco users in Delaware County to demonstrate to themselves and to their families that they can quit for a day.

The resolution was seconded by Mr. Rider and unanimously adopted.

Chairman Eisel waived Board Rule 10 to permit the introduction without objection of the following not pre-filed resolutions.

Mr. Utter offered the following resolution and moved its adoption:

RESOLUTION NO. 248

**TITLE: AUTHORIZATION FOR DISPOSITION OF
PERSONAL PROPERTY NO LONGER NECESSARY FOR PUBLIC USE
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, §215 of the County Law stipulates that the Board of Supervisors must authorize for the disposition of personal property no longer necessary for public use

BE IT RESOLVED, that the following Highway Department equipment be authorized to be sold at a Public Auction to be held in the fall of this year:

<u>CAR NUMBER</u>	<u>MAKE AND MODEL</u>	<u>VEHICLE ID NUMBER</u>
25	1994 Ford Ranger Pickup Truck	1FTCR14U9RTA68735

The resolution was seconded by Mr. Rowe and unanimously adopted.

Mr. Bachler offered the following resolution and moved its adoption:

RESOLUTION NO. 249

**TITLE: AMENDMENT TO RESOLUTION NO. 235-05
AUTHORIZATION FOR DISPOSITION OF PERSONAL PROPERTY
NO LONGER NECESSARY FOR PUBLIC USE
SHERIFF'S DEPARTMENT**

WHEREAS, Resolution 235-05 listed vehicles no longer needed for Public use; and

WHEREAS, vehicle number DCS04 was erroneously listed as a 1995 Ford Crown Victoria.

THEREFORE, BE IT RESOLVED, that Resolution 235-05 be corrected to read as vehicle number DCS04 as a 1995 Jeep Cherokee, vehicle ID Number 1J4GZ58SXSC676099.

The resolution was seconded by Mr. Rowe and unanimously adopted.

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 250

**TITLE: CHANGE ORDER NO. 1 FOR PROPOSAL NO. BM1-05
BUILDING AND MAINTENANCE DEPARTMENT**

WHEREAS, Resolution No. 207 of 2005 authorized the Building and Maintenance Department to make award to Curtis Lumber Co., Inc. for replacement windows in the old jail facility which is currently being renovated, in the amount of \$84,804.66; and

WHEREAS, the casings do not fit properly leaving gaps on the side of the windows; and

WHEREAS, it is necessary to have custom extended casings and sills built.

NOW, THEREFORE, BE IT RESOLVED, that the Building and Maintenance Department is authorized to execute Change Order No. 1 in the amount of \$13,254.62.

The resolution was seconded by Mr. Rowe.

In response to Mr. Thomas, Mr. Haynes explained that this change order allows us to purchase jam extensions that will allow the windows to fit properly.

The resolution was adopted by the following vote: Ayes 3814, Noes 0, Absent 992 (Molé, Freyer, Maddalone, Shelton).

Mr. Donnelly offered the following resolution and moved its adoption

RESOLUTION NO. 251

**TITLE: AMENDING RESOLUTION NO. 179
SALE OF TAX ACQUIRED PROPERTY**

WHEREAS, property in the Town of Davenport formerly assessed to Benjamin Marrero was sold at auction for \$1,750.00 (taxes due were \$1,317.87); and

WHEREAS, prior to the filing of the deed to the purchaser, a letter was received from Mr. Marrero asking to purchase the property back; and

WHEREAS, after reviewing the matter, the Finance Committee has agreed to sell the property back to Mr. Marrero for the amount of \$1,750.00.

THEREFORE, BE IT RESOLVED that Resolution No.179 be amended by deleting the name of Leonard Zuziela and replace with Benjamin Marrero.

The resolution was seconded by Mr. Thomas and adopted by the following vote: Ayes 3814, Noes 0, Absent 992 (Molé, Freyer, Maddalone, Shelton).

Upon a motion the meeting was adjourned for a short recess and reconvened with all Supervisors present except Ms. Molé, Ms. Freyer, Mr. Maddalone and Mr. Shelton.

Mr. Donnelly offered the following resolution and moved its adoption:

RESOLUTION NO. 252

TITLE: PAYMENT OF AUDIT

WHEREAS, bills and claims submitted and duly audited by the Clerk of the Board's office in the amount of \$1,637,314.81 are hereby presented to the Board of Supervisors' for approval of payment;

NOW, THEREFORE, BE IT RESOLVED that the County Treasurer be directed to pay said expenditures as listed below:

General Fund	\$607,899.09
Countryside Care Center	\$56,476.57
Jail	\$75.23
Highway Audits, as Follows:	
Road	\$34,534.73
Machinery	\$202,022.23
Capital Road & Bridge	\$191,686.60
Capital Solid Waste	\$507,119.20
Solid Waste/Landfill	\$37,501.16

The resolution was seconded by Mr. Thomas and adopted by the following vote: Ayes 3814, Noes 0, Absent 992 (Molé, Freyer, Maddalone, Shelton).

Mr. Rowe offered the following resolution and moved its adoption:

RESOLUTION NO. 253

TITLE: EXECUTIVE SESSION

BE IT RESOLVED that the Delaware County Board of Supervisors convene in executive session for matters related to negotiations.

The resolution was seconded by Mr. Bachler and adopted by the following vote: Ayes 3814, Noes 0, Absent 992 (Molé, Freyer, Maddalone, Shelton).

The meeting reconvened in regular session with all Supervisors present except Ms. Molé, Ms. Freyer, Mr. Maddalone and Mr. Shelton.

In response to Mr. Utter, Chairman Eisel stated that Budget Director Joe Hanley is still receiving budget information from the departments but hopes to present a draft budget to the Board at the November 9th meeting.

Upon a motion, the meeting was adjourned at 3:00 P.M.