

Delaware County Planning, Recreation, Culture and Community Committee Meeting 6/17/25 at 1pm  
at 2 Bridge Street, Delhi NY

Present:	Shelly Johnson-Bennett	Allen Hinkley
	Bill Layton	Jerry Vernold
	Nick Carbone	Rebecca Walley
	Tina Mole'	Kent Manuel
	Jessica Ulmer	Elizabeth DeFalco
	Graydon Dutcher	Cora Bennett
	Kevin Suppa	

Motion by Bill Layton to approve the May Committee Meeting minutes, seconded by Rebecca Walley. All in favor. Motion carried.

Shelly introduced the interns to the Committee.

Motion by Jerry Vernold to enter into executive session at 1:04pm, seconded by Bill Layton. All in favor. Motion carried.

Motion by Jerry Vernold to exit executive session at 2:48pm, seconded by Bill Layton. All in favor. Motion carried.

Budget: Shelly is working on the Equipment budget for next year and will have more information on that at the next meeting.

Personnel: The applicant for the Landscape Architect Trainee position has accepted the position and will start 7/21/25. Motion by Jerry Vernold to create the GIS Technician position and upgrade Spencer, seconded by Allen Hinkley. All in favor. Motion carried. The office policies have been updated and handed out to the staff. The staff will complete their Sexual Harassment Prevention and Workplace Violence Prevention trainings by the end of June.

Project Updates:

- Our Environmental Technician, Ryan McAteer, has been working with the interns.
- Flood Buyout: Shelly is working on reimbursement requests for the contractor expense and the force account labor.
- Grants: Lynda is doing an excellent job with everything. The AHMP grant has been submitted for funds to hire a consultant for the Plan's update. Lynda is also working with Sean on the SWIMS program regarding life guarding for the local pools. She is seeking funding for Colchester so that they can digitize their cemetery information. She is also working on applying for funding for the East Branch Levy to hire a consultant to do the engineering.

Drone: The policies are complete and have been submitted to Carra. Josh continues to do regular flights for various projects.

WSA: The CWT meeting was last night. The CSAP negotiations are on hold. A County representative is needed for the UDR Network. The Committee will recommend and appoint that representative. Nick will be sending information to Jason and Kevin regarding Municipal Compliance. The Sustainability Study is progressing. Sidney is the control group. DEP and the municipalities are discussing land swaps.

Parks: Sean is working on several parks with the municipalities. Theresa has created a form to complete an inventory on the parks in the County. We will be looking at open spaces for possible parks.

TPAS: Several of the communities are updating their Comprehensive Plans. The County Planning Board received draft recommendations, strategies and goals. The next step will be a Draft of the Plan. We submitted an extension request to ARC; this includes the Tax Map Date Conversion update.

Motion by Jerry Vernold to adjourn, seconded by Bill Layton. All in favor. Motion carried.

The meeting ended at 3:08pm.