



DELAWARE COUNTY PUBLIC HEALTH SERVICES

99 MAIN STREET, DELHI, NEW YORK 13753

Amanda Walsh, MPH Public Health Director

607-832-5200 Fax 607-832-6021

Early Intervention & Preschool Fax: 607-832-6022

Health Services Advisory Board Minutes

Meeting Date/Time:	January 9, 2025 10:00am	
Attendees/Title:		
Arthur Merrill, Town of Colchester Supervisor	Amanda Walsh, Public Health Director	
Joseph Cetta, Town of Walton Supervisor	Wayne Marshfield, Town of Hamden Supervisor	
Betty Scott, Town of Masonville Supervisor	Rebecca Walley, Town of Deposit Supervisor	
Dr. Rohan Jayasena, Medical Director	Tristan Sharratt, Medical Advisor	
Elizabeth Green, Community Member	Wayne Shepard, Office of the Aging	
Isabella Ziolkowski, Program Coordinator	Christina Gardner, Business Manager	

Topic:	Discussion:	Action:
Approval of Minutes	The November 14, 2024 minutes were approved as written.	Moved: Joe Second: Art Vote: Ayes-5, Noes-0
Public Health Programs Update/ Community Health Assessment Update	<p>Our Rabies program handled just over 280 bite reports in 2024, 2 quarantines involving cats, 42 individuals received rabies post-exposure prophylaxis and 29 specimens, mostly bats, were sent for testing. One positive raccoon was identified.</p> <p>Our Communicable Disease program handled over 6,000 lab reports resulting in 1,885 cases. Flu has been declared as “widespread” by the Commissioner of Health. We continue to see an increased number of respiratory illnesses this time of year. Staff are currently handling some positive Pertussis cases.</p> <p>We have applied for NYSACHO’s Climate Change grant again, and are waiting to hear if we will be awarded funding this year.</p>	



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	<p>We have met with possible consultants to assist with our Community Health Assessment and Community Health Improvement Plan. The Community Health Assessment will run cover 6 years, from 2025 until the end of 2030. This is an expansion from the previous 3-year plans. The development of this plan involves participation from all three hospital systems, Delaware County Behavior Health, Office for the Aging, additional county departments as needed and community partners. We have applied for funding to assist with consultant costs.</p> <p>Our agency was awarded a performance incentive of \$20,286 from NYSDOH State Aid Article 6 for our work preventing chronic disease via the promotion of physical activity.</p> <p>There has been no further communication from the State Attorney General's Office regarding the JUUL settlement funding. We are awaiting additional guidance.</p>	
Environmental Health Update	<p>Lillianna Morgan is the new Environmental Health Director for the New York State Oneonta District Office. The district office has released multiple boil water advisories recently.</p>	
Children's Programs Update	<p>Currently, there are 101 children in the Preschool Special Education program, 39 of those children are attending center-based programs with 5 children on a waitlist for center-based services. The program's transportation services currently require the use of 10 vehicles to transport children to center based programs. Delaware County only has one center-based program located within the county. Many children are transported outside of the county to available programs in the surrounding area. Prior to this preschool increase, on average, a typical transportation year utilizes 7 vehicles. There are currently 5 children receiving 1:1 aide services within a universal preschool setting (UPK) setting, this trend is increasing. The increase in children and services will affect our budget for this program.</p> <p>Early Intervention transitioned to a new operating system, EI-Hub, in October 2024. There were many issues identified with the migrated data. Staff and outside partners have had to adjust to a new system and processes while entering current data and re-entering or fixing old data. The first billing claims were recently submitted using the new system. Policies are being</p>	



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	updated to include new processes. Once we get through the transition, we anticipate that this system will be an improvement for the EI program.	
Quality Assurance/ Incident Reports	The 2024 3 rd quarter quality assurance report and incident reports were reviewed and approved by the committee.	Moved: Art Second: Becky Vote: Ayes-5, Noes-0
Staffing Update	<p>Mandy introduced Isabella Ziolkowski, Program Coordinator, who started with us November 25, 2024.</p> <p>Jean Downin, Occupational Therapist, started with us October 28, 2024 and provides OT services for our Preschool and Early Intervention programs.</p> <p>Bonnie Hamilton, PHN, started with us September 16, 2024 and has been working in our Early Intervention program.</p> <p>We have conducted two interviews and have a 3rd applicant for our vacant Program Coordinator position. Once this position is filled, our SLP position will be our only position that remains vacant.</p> <p>We have been advertising vacant positions through iHire, Public Health website and Facebook.</p>	
Public Health Infrastructure Grant	<p>The 2nd year of Public Health Infrastructure grant funds have been allocated and approved. Staff were very appreciative to receive the first wellness benefit in November. Additional funds were allocated for supplies to improve staff workspace and other items that allow staff to perform their job duties more efficiently. Funds were also approved for staff enrichment and education as well as some updated software. The ability to provide staff with these items and activities has increased staff morale and improved our work environment.</p> <p>Funds were approved to contract with iHire to increase advertising for job openings. We are able to post three positions simultaneously. In the first 5 days there were over 50 views of our positions. iHire users cannot directly apply to the county via the iHire system, they must be re-</p>	



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	directed to the county Personnel website where they have to submit a separate application. This limits the number of applicants. All in all, iHire seems to be helping us reach additional applicants and work toward being at full staff. Once our positions are full there is the possibility to expand iHire to other departments or countywide.	
Fiscal	<p>Preschool Medicaid billing which was previously paused by NYSED has resumed.</p> <p>Christina reviewed the fiscal report. (see attached) Preschool revenue is running behind due to the pause from October to December 2024 however, billing has resumed, and the revenue will be received. Preschool expenses are expected to exceed the contractual budget, but it is anticipated there will be funds in other programs to cover the overages.</p>	
Meeting Adjourned at: 10:42am		

Respectfully Submitted By,

Amanda Walsh, MPH
Public Health Director

**Delaware County Public Health Services
Summary of Revenues & Expenditures
January 1, 2024 - December 31, 2024**

	REVENUES			EXPENDITURES			BUDGETED NET COST	ACTUAL NET COST
	BUDGET	ACTUAL	%	BUDGET	ACTUAL	%		
14012 PUBLIC HEALTH	1,563,455.39	500,041.80	32%	1,854,864.20	992,539.80	54%	291,408.81	492,498.00
14013 IMMUNIZATION	31,650.00	22,932.17	72%	13,675.00	5,890.40	43%	(17,975.00)	(17,041.77)
14018 SUBSTANCE ABUSE	0.00	0.00	n/a	235.00	196.74	84%	235.00	196.74
14019 PH EMERG PREPAREDNESS	52,100.00	21,883.35	42%	12,490.00	4,779.58	38%	(39,610.00)	(17,103.77)
14035 FAMILY HEALTH PLAN SERVICES	54,575.00	29,680.85	54%	36,645.00	11,591.76	32%	(17,930.00)	(18,089.09)
14042 RABIES CONTROL	15,500.00	13,292.70	86%	22,315.00	11,573.50	52%	6,815.00	(1,719.20)
14046 PHYSICALLY HANDICAPPED	2,575.00	0.00	0%	5,000.00	0.00	0%	2,425.00	0.00
14050 CHILDHOOD LEAD SCREENING	32,900.00	21,594.92	66%	6,340.00	4,572.93	72%	(26,560.00)	(17,021.99)
14051 CAR SEAT SAFETY PROGRAM	23,000.00	16,364.83	71%	31,000.00	14,756.91	48%	8,000.00	(1,607.92)
14054 SOCIAL HYGIENE	0.00	0.00	n/a	15,000.00	6,300.50	42%	15,000.00	6,300.50
14059 EARLY INTERVENTION PROGRAM	198,100.00	83,725.53	42%	600,043.13	440,169.27	73%	401,943.13	356,443.74
14060 CPSE 3-5	1,243,650.00	761,108.80	61%	3,142,154.00	2,935,676.14	93%	1,898,504.00	2,174,567.34
14070 CHILD HEALTH PROGRAM	500.00	70.00	14%	3,300.00	60.78	2%	2,800.00	(9.22)
14074 OTHER COMMUNICABLE DISEASES	0.00	0.00	n/a	1,625.00	9.56	1%	1,625.00	9.56
TOTALS	3,218,005.39	1,470,694.95	46%	5,744,686.33	4,428,117.87	77%	2,526,680.94	2,957,422.92