



DELAWARE COUNTY PUBLIC HEALTH SERVICES

99 MAIN STREET, DELHI, NEW YORK 13753

Amanda Walsh, MPH Public Health Director

607-832-5200 Fax 607-832-6021

Early Intervention & Preschool Fax: 607-832-6022

Community Health Committee Health Services Advisory Board Minutes

Meeting Date/Time:	September 7, 2023 10:03am	
Attendees/Title:		
Arthur Merrill, Town of Colchester Supervisor	Amanda Walsh, Public Health Director	
Joseph Cetta, Town of Walton Supervisor	Wayne Marshfield, Town of Hamden Supervisor	
Betty Scott, Town of Masonville Supervisor	Dr. Rohan Jayasena, Medical Director	
Elizabeth Green, Community Member	Wayne Shepard, Office of the Aging	
Christina Gardner, Accounting Supervisor		

Topic:	Discussion:	Action:
Approval of Minutes	The June 15, 2023 minutes were approved as written.	Moved: Marshfield Second: Cetta Vote: Ayes-4, Noes-0
Public Health Programs Update	Rabies typically starts to wind down this time of year but we're remaining busy in September. There have been a lot of bat to human exposures and many bats have required testing. We've had two positive raccoons, one positive skunk and zero positive bats. There have been several vicious dog bites, some involving children with severe facial damage. We work with DCOs when they are pursuing dangerous dog reports. We have seen an increasing trend in families "purchasing" or taking in "rescue" dogs from groups and individuals on Facebook and other social media sites. This is not an ideal platform for adoption. Humane Societies typically have a process for ensuring that pets are "safe" to be adopted out. Art inquired if we have any "repeat offender" dogs with multiple bite reports. Mandy explained that we have encountered some dogs that have multiple bite reports and we've also seen "repeat offender" social media and non-humane society agencies re-adopting out dogs who have previously had serious bite	



Public Health
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	<p>reports. We continue to see an increased number of dogs in public spaces, grocery stores, outside of coffee shops, at farmers markets, etc.</p> <p>Communicable Disease program has been busy with smaller outbreaks and viral illnesses at children’s camps. Tick borne diseases are increasing. Anaplasmosis and Babesiosis reports have been increasing in our area. Babesiosis is similar to Lyme however, the symptoms are more intense. TB cases are winding down. Staff worked with the District Office to investigate GI illnesses related to local restaurant outbreaks. These investigations involve interviewing, gathering information, providing education and attempting to identify the source.</p> <p>Our Immunization program has seen an increase in numbers at our monthly vaccination clinic that serves uninsured or underinsured individuals. We provide information about how to access health insurance at each clinic. Many individuals we see require immunizations for work or school and have gaps in insurance coverage.</p>	
<p>Environmental Health Update</p>	<p>NYSDOH Oneonta District Office was unable to attend.</p>	
<p>Children’s Program Update</p>	<p>There continues to be a waitlist for services. Our therapist positions remain vacant, but we have received one inquiry regarding our part time SLP position and we continue to reach out to local OT providers regarding our open part-time position. We have a plan to enhance our recruitment for these positions utilizing Infrastructure grant funds.</p> <p>One of our service coordinators resigned in August. We have started advertising for this position and have received some inquiries but are awaiting approved applications.</p>	
<p>Quality Assurance/ Incident Reports</p>	<p>The 2023 2nd quarter quality assurance report and incident reports were reviewed and approved by the committee.</p>	<p>Moved: Cetta Second: Merrill Vote: Ayes-4, Noes-0</p>
<p>Staffing Update</p>	<p>In addition to the program coordinator who resigned in August our Senior Public Health Specialist through PCG and the fellowship grant is resigning in September.</p>	



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	<p>We have an applicant for our Health Education Program Coordinator position.</p> <p>A Binghamton University Master of Public Health student is working with us this semester. She will be in office 1 day each week with additional virtual hours. She grew up in a rural area similar to ours and is very interested in rural health.</p> <p>The Public Health Infrastructure grant will support a large recruitment campaign to highlight career opportunities with our agency.</p>	
Updated Policies	Updated policies were approved as written. (see attached)	<p>Moved: Marshfield Second: Scott Vote: Ayes-4, Noes-0</p>
Fiscal	<p>Christina reviewed the fiscal report. (see attached)</p> <p>FEMA approved our COVID-19 Pandemic Disaster Assistance application and funds were received September 6, 2023.</p> <p>Springbrook has submitted rate adjustments from the 2016-2017 school year up to the current school year totaling \$55,829. As we have already exceeded the funds encumbered for rate adjustments these adjustments will be paid from our 2023 budget.</p> <p>The COVID School Reopening grant ended July 31, 2023 and we will be submitting our final reports shortly. The COVID Enhanced Detection grant is scheduled to end December 31, 2023.</p> <p>We are awaiting approval of our Public Health Infrastructure grant budget. These funds are intended to support staff recruitment and retention efforts. We also hope to be able to replace some office furniture/supplies and purchase new software systems to improve functionality.</p>	



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	<p>The 2024 budget is in process, once the Personnel budgets are received we will finalize our budget request for committee approval.</p>	
<p>Other</p>	<p>Mandy informed the committee of some technology issues we have experienced involving website difficulties and email unreliability. Improved communication regarding the status of work orders and ongoing projects is necessary.</p> <p>Mandy provided an update on the list of building projects for 99 main street. Some of the smaller jobs have been completed. The floors have not been started but are on the schedule. We do not know the status of the window project. Joe will follow up regarding these projects at the next shared services meeting.</p>	
<p>Meeting Adjourned at: 10:57am</p>		

Respectfully Submitted By,

Amanda Walsh, MPH
Public Health Director

Health Services Advisory Board Policy and Procedure List

Date: September 7, 2023

Approved	Need Corrections	Policy Name
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Communications-Interpretation - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fire Safety and Emergency Evacuation - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Animals Rabies Vaccination Clinics - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Human Exposure to Potentially Rabie Animal - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	IFSP - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Latex Allergy Management - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Retention and Disposal of IHHI - new
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Role-Based Access to Work Members - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	TB Reports, Evaluation and Management - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Toy and Play Item Use Maintenance - update
<input type="checkbox"/>	<input type="checkbox"/>	
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ADDITIONAL NOTES:

**Delaware County Public Health Services
Summary of Revenues & Expenditures
January 1, 2023 - September 1, 2023**

	REVENUES			EXPENDITURES			BUDGETED NET COST	ACTUAL NET COST
	BUDGET	ACTUAL	%	BUDGET	ACTUAL	%		
14012 PUBLIC HEALTH	2,716,573.12	95,704.45	4%	3,249,085.19	1,018,909.81	31%	532,512.07	923,205.36
14013 IMMUNIZATION	31,650.00	27,575.83	87%	13,800.00	3,336.26	24%	(17,850.00)	(24,239.57)
14018 SUBSTANCE ABUSE	72,000.00	32,507.22	45%	38,265.00	25,484.18	67%	(33,735.00)	(7,023.04)
14019 PH EMERG PREPAREDNESS	50,100.00	7,803.24	16%	14,935.00	10,636.23	71%	(35,165.00)	2,832.99
14035 FAMILY HEALTH PLAN SERVICES	54,575.00	15,108.65	28%	38,925.00	20,625.58	53%	(15,650.00)	5,516.93
14042 RABIES CONTROL	15,500.00	7,668.16	49%	21,460.00	11,831.82	55%	5,960.00	4,163.66
14046 PHYSICALLY HANDICAPPED	2,575.00	232.00	9%	5,000.00	1,419.82	28%	2,425.00	1,187.82
14050 CHILDHOOD LEAD SCREENING	27,380.00	15,046.04	55%	3,700.00	1,066.20	29%	(23,680.00)	(13,979.84)
14051 CAR SEAT SAFETY PROGRAM	23,500.00	12,030.46	51%	31,500.00	15,062.13	48%	8,000.00	3,031.67
14054 SOCIAL HYGIENE	0.00	0.00	n/a	15,000.00	2,201.07	15%	15,000.00	2,201.07
14059 EARLY INTERVENTION PROGRAM	231,329.50	45,618.67	20%	591,953.50	308,914.24	52%	360,624.00	263,295.57
14060 CPSE 3-5	1,144,844.25	876,994.09	77%	3,120,464.25	1,866,692.89	60%	1,975,620.00	989,698.80
14070 CHILD HEALTH PROGRAM	1,000.00	70.00	7%	3,300.00	0.00	0%	2,300.00	(70.00)
14074 OTHER COMMUNICABLE DISEASES	0.00	0.00	n/a	3,000.00	(23.83)	-1%	3,000.00	(23.83)
TOTALS	4,371,026.87	1,136,358.81	26%	7,150,387.94	3,286,156.40	46%	2,779,361.07	2,149,797.59