



Public Health
Prevent. Promote. Protect.

DELAWARE COUNTY PUBLIC HEALTH SERVICES

99 MAIN STREET, DELHI, NEW YORK 13753

Amanda Walsh, MPH Public Health Director

607-832-5200 Fax 607-832-6021

Early Intervention & Preschool Fax: 607-832-6022

Health Services Advisory Board Minutes

Meeting Date/Time:	January 16, 2020 10:10am	
Attendees/Title:		
Eugene Pigford, Town of Sidney Supervisor	Arthur Merrill, Town of Colchester Supervisor	
Wayne Marshfield, Town of Hamden Supervisor	Joseph Cetta, Town of Walton Supervisor	
Dr. Rohan Jayasena, Medical Director	Amanda Walsh, Public Health Director	
Christina Gardner, Accounting Supervisor	Kyra Shew, Compliance Officer/Special Ed Coordinator	

Topic:	Discussion:	Action:
Approval of Minutes	The November 21, 2019 minutes were approved as written.	
Creating Health Schools & Communities	Maureen Blanchard's presentation on Creating Health Schools & Communities has been tabled as she could not attend today's meeting.	
Quality Assurance	Mandy reviewed the 2019 3 rd quarter Quality Assurance report.	
2019 Corporate Compliance Report	<p>Kyra reviewed the 2019 annual corporate compliance report.</p> <ul style="list-style-type: none"> • Agency wide training was completed in October and November. • Monitored providers in Kchecks was cleaned up from 1700 to 200 monitored names. • Early Intervention was reviewed in the end of 2018 and Corrective Action Plan (CAP) was accepted in July 2019. • Complaints received regarding therapy providers. Early Intervention has stopped using a provider as result of complaints. Preschool complaint resulted in a desk review of a few providers. One provider's documentation was found insufficient and provider has entered into a 6-month probationary period with greater more frequent reviews of her documentation. 	



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	<p>Mandy mentioned that Springbrook is not currently providing EI evaluations. DCPHS has complained to the Bureau of Early Intervention regarding this. We continue to have a provider shortage. DCPHS has been working with O'Connor Hospital on their application to be an EI approved provider. O'Connor Hospital currently has OT and PT providers and may look into hiring a Speech provider once approved.</p>	
Community Health Assessment	<p>The Community Health Assessment has been approved. The final document will be rolled out to the community in March. This board will receive printed copies. Digital copies will be available on our website.</p>	
Rabies Report	<p>Mandy reviewed the Rabies report. (see attached) Mandy explained the criteria that constitutes an animal to human exposure. All human exposures are investigated and monitored.</p> <p>Mr. Merrill requested a 5-year comparison of Rabies vaccination numbers and how it relates to cases/exposures.</p> <p>More animals have been in quarantine due to lapses in vaccinations. Quarantine's are at owner's expense. DCPHS has started utilizing Facetime to check on dogs out of our area. This is a big time saver for staff.</p>	
CD Update	<p>2019 Communicable Disease highlights:</p> <ul style="list-style-type: none"> • Chlymdia remains the most common STD • Hemophilus Influenza B in camp setting • Pertussis at SUNY Delhi • Robinson Terrace outbreak <p>Currently Communicable Disease staff are working on 4 outbreaks including Norovirus in a group home, respiratory outbreak in assisted living facility and Pertussis in school, and a possible TB case.</p>	
2020 State Aid Application	<p>The 2020 State Aid Application and program questions have been released. There is an increased focus on climate change. This year's (year 8) Performance Incentive focus is; Promoting Expedited Partner Therapy (EPT) for Chlamydia.</p>	



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	Last year's (year 7) Performance Incentive focused on Perinatal Hepatitis B Prevention Program (PHBPP) and the Assessment, Feedback, Incentive and eXchange (AFIX) programs awarded Delaware County a total of \$21,774.	
Travel Authorizations	The committee approved the following travel authorizations: Lead Training, Immunization Meetings, PHEP advisory meetings, NYSACHO meeting, SLP Prompt Training.	
Approval of Policies	All updated policies were approved as written. (see attached list)	
Fiscal Report	Christina reviewed the fiscal report. (see attached) Transportation will be approximately \$65,000 more than budgeted due to the change of rates when new bids were received. Children with Special Health Care Needs (CSHCN) grant was increased by \$4,268 for a total grant of \$22,286. Medicaid is instituting a 1% rate reduction, all of our programs are exempt from this reduction.	
Incident Review	A staff member's personal car was stolen from the public safety parking lot while she was working with a county vehicle.	
Meeting Adjourned at: 12:10pm		

Respectfully Submitted By,

Amanda C. Walsh, MPH
Public Health Director

A total of 339 rabies cases in 2019

288 were animal to human exposures

Post-Exposure Prophylaxis (Rabies PEP): 25 people referred for RPEP

Quarantine: 1 dog in Bovina, 1 dog in Hamden, 1 cat in Walton

Rabies clinics to date: 16 clinics-1397 animals vaccinated

5 Animals tested positive for rabies in 2019; 1 Skunk, 3 Raccoons, 1 Bat

Animal to Human Exposures By Town												
Count of Log #	Species											
Town of Exposure	Bat	Cat	Deer	Dog	Fox	Raccoon	Rat	Skunk	Other	Cow	Pig	Grand Total
Andes			1		3	1	1		1			7
Bovina			1		2							3
Colchester					1					1		2
Davenport		2	2	1	8	1						14
Delhi		7	4		10		5	2			1	30
Deposit			5		4					1		10
Franklin		5	5		6		1			2		19
Hamden		1			2		1			2		6
Hancock			3		7					2		12
Harpersfield			1				1					2
Kortright			2		8		3					13
Masonville		2			1							3
Meredith					1		1					2
Middletown		2	4		9							15
Out of County			4	1	12		2			1		20
Roxbury		3	1		8		2					14
Sidney		7	16		24					1		48
Stamford		5	4	1	7					2		19
Tompkins					2							2
Walton		9	7	1	20	2	2			3		44
Oneonta					3							3
Grand Total		43	60	4	138	4	19	2	1	15	1	288

Health Services Advisory Board Policy and Procedure List

Date: January 16, 2020

Approved	Need Corrections	Policy Name
<input checked="" type="checkbox"/>	<input type="checkbox"/>	DCPH Exposure Control Plan
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Case Management of Lead Poisoning Prevention Program - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Communicable Disease and Daily Surveillance - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Direct Observation of Therapy - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Emergency Preparedness Equipment - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Immunization Billing - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Accident/Incidents - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Billing Audit Process for PSEP - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Blood Lead Levels EIP - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Service Coordination - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	CSHCN Client Care Coordination - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	TB Reports, Evaluation and Management - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	EIP Billing, Reconciliation and Escrow - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lead Billing Process - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Supervision of Professionals - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	PSEP Referral & Evaluation - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vaccine for Adults - update
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Facsimiles - update
<input type="checkbox"/>	<input type="checkbox"/>	

ADDITIONAL NOTES:

**Delaware County Public Health Services
Summary of Revenues & Expenditures
January 1, 2019 - December 31, 2019**

	REVENUES			EXPENDITURES			BUDGETED	ACTUAL
	BUDGET	ACTUAL	%	BUDGET	ACTUAL	%	NET COST	NET COST
14012 PUBLIC HEALTH	668,855.45	588,792.20	88%	1,147,698.40	1,000,773.15	87%	478,842.95	411,980.95
14013 IMMUNIZATION	31,550.00	24,261.78	77%	18,967.02	15,593.31	82%	(12,582.98)	(8,668.47)
14035 FAMILY HEALTH PLAN SERVICES	18,000.00	14,033.87	78%	7,175.00	3,449.22	48%	(10,825.00)	(10,584.65)
14042 RABIES CONTROL	16,000.00	13,812.53	86%	26,400.00	9,964.41	38%	10,400.00	(3,848.12)
14046 PHYSICALLY HANDICAPPED	2,575.00	493.00	19%	5,000.00	986.00	20%	2,425.00	493.00
14050 CHILDHOOD LEAD SCREENING	27,379.00	13,430.65	49%	3,500.00	2,935.67	84%	(23,879.00)	(10,494.98)
14051 CAR SEAT SAFETY PROGRAM	20,500.00	13,459.21	66%	27,350.00	17,128.22	63%	6,850.00	3,669.01
14054 SOCIAL HYGIENE	0.00	0.00	N/A	15,000.00	7,323.50	49%	15,000.00	7,323.50
14059 EARLY INTERVENTION PROGRAM	240,500.00	143,937.56	60%	567,265.98	425,408.84	75%	326,765.98	281,471.28
14060 CPSE 3-5	1,289,000.00	733,098.86	57%	2,908,012.00	2,335,243.83	80%	1,619,012.00	1,602,144.97
14070 CHILD HEALTH PROGRAM	1,000.00	805.00	81%	3,300.00	744.76	23%	2,300.00	(60.24)
14074 OTHER COMMUNICABLE DISEASES	0.00	0.00	N/A	2,000.00	155.70	8%	2,000.00	155.70
TOTALS	2,315,359.45	1,546,124.66	67%	4,731,668.40	3,819,706.61	81%	2,416,308.95	2,273,581.95