



Worksite Agreement

_____ agrees to:

1. Provide adequate supervision to participants. When worksite supervisor is unavailable an alternate supervisor will be designated.
2. Provide structured employment that will enhance the participants work maturity, provide career exposure, develop skills, as well as increase their knowledge of the local labor market.
3. Assure that there is adequate work and materials for participants.
4. Follow emergency procedures for any accident and notify the Office of Employment and Training immediately. Please contact: Anne Aikens @ 832-5777 for Delhi or April Feyh @ 832-5776 for Sidney Office

IT IS MUTUALLY AGREED THAT:

This agreement may be terminated by either party upon written notification.

These program activities are contingent upon State and private funding and may be terminated if said funding is discontinued or if said program is not being administered in accordance with this agreement, rules and regulations or other appropriate laws or ordinances.

We agree, jointly, that no youth will be discriminated against in selection of assignment of duties on the basis of race, color, sexual orientation or religious belief.

(Signature of Worksite Supervisor)

Date

(Address of worksite)

Phone number of Supervisor

Alternate Supervisor if app. Phone number

(Signature of CDO Workforce Representative)

Date

JOB DESCRIPTION

Relevant Skills and Duties:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Participant Names

Age

- | Participant Names | Age |
|-------------------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |
| 5. _____ | _____ |
| 6. _____ | _____ |