

# DELAWARE COUNTY BEHAVIORAL HEALTH

MENTAL HEALTH SERVICES  
FAMILY & CHILDREN SERVICES  
ADDICTION SERVICES



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DOUGLAS ELSTON, LCSW-R  
DIRECTOR OF COMMUNITY SERVICES

## Delaware County Mental Health Committee Meeting

- Regular Meeting Minutes
- Executive Session Minutes
- Draft Minutes
- Approved Minutes

March 18<sup>th</sup>, 2024

**PRESENT:** Joe Cetta, Art Merrill, Betty Scott, Maya Boukai, Wayne Marshfield,  
Deb Mierop, Doug Elston and Sara Cirba  
**EXCUSED:** Eric Wilson  
**GUESTS:** JoAnn Miller

The meeting was called to order at 12:34 p.m.. by Joe Cetta.

**Minutes:** The minutes from January 22<sup>nd</sup>, 2024, were reviewed and approved upon

**Motion** from Art Merrill and seconded by Betty Scott.

**Motion carried** by Joe Cetta, Maya Boukai and Wayne Marshfield

Census: Mental Health -- 608  
Alcohol & Drug – 104  
Supportive Housing – 40  
AOT -- 2

Vacancies: We currently have the following vacancies:

**2 - Staff Social Worker** – currently advertising, Sara plans to attend BU's career day this spring.

**1 – Psychiatric Nurse Practitioner** – position has been filled, new NPP will start Mid-April.

**OLD BUSINESS**

Building Accessibility:

License expires in July; Aaron LeClere from Stanley Access Technologies came regarding the clinic being handicap accessible. He gave an estimate of \$9,150 for the first three entry doors and an additional \$3,000 per interior door (3 more doors). Pete Montgomery with the Maintenance department is waiting to hear back from his vendor with a quote. Joe Cetta will reach out to Pete to see where he is at.

Jail Services:

Funding for employment of a psychiatric prescriber and off hours/on-call social worker, through the Opioid Settlement.

### NYS DOH Transformation Grant:

Funding can be used for capital upgrades, debt relief and towards a new EHR platform, due by 3/22/24.

### Integration:

Doug has scheduled a virtual meeting for himself, Sara, Deb, Miguel, and JoAnn with OMH & OASAS on April 3<sup>rd</sup> to discuss an integrated license.

### Clinic Trainings:

Narcan training was completed by most staff, all ADAS staff and a few MH staff attended the train the trainer so they can now train others.

CPR Training needs to be scheduled, JoAnn has reached out to a contact and is waiting for a date to be scheduled.

Both Narcan & CPR/First Aid training are required to become an Opioid Overdose Prevention Program, which will help with getting the supply of Narcan that both MH & ADAS are required to have and to supply to anyone that may need it.

### Community Outreach:

May 15<sup>th</sup> will be the first annual Community Day at the Behavioral Health Clinic; letters were sent out last week inviting area agencies to attend. The planning committee is working on securing at least one more food truck for the event.

### Expanded Hours:

In November the clinic expanded its operating hours to help accommodate clients and their families by being open Tuesday through Thursday from 8:00 a.m. to 6:00 p.m. This is being utilized and working well.

## **NEW BUSINESS**

### 730 Legislation:

A draft is being created “Resolution calling for the SFY 2024-25 Executive Budget include reforms for determining the capacity of a defendant to stand trial”. A 730 evaluation is an order when a defendant is charged with felonies, who are mentally ill and/or developmentally disabled and who are determined by a court to be unable to understand the charges against them or participate in their own defense. If the 730 findings are that they cannot understand, participate in their own defense, they are sent to NYS operated forensic hospital solely for the purpose of trying to restore them to competency so they can stand trial. Currently, the county pays 100% of the bill for the hospital stay of \$1300.00 per day, with a total budget of \$50,000 a year. The resolution would help with the appropriateness of 730 orders from courts and adjust the fee for reimbursing psychiatric examiners as well as limit the time defendants are ordered for restoration services. Joe requested that Doug contact surrounding counties to see if they are doing this as well, Doug will attend the meeting next week for any questions.

Training: \$58,000 remains in the Training Grant that must be used by the end of June 2024 or else it'll have to be sent back to the state. The following trainings are being requested to be paid for by the funds in the Training Grant.

**Addiction Conference at Harvard, 2-day training (in person and virtual)**

Dr. Thomas - \$525.00 in person  
Sara Cirba - \$395.00 in person  
Jennifer Grigoli -- \$395.00 in person  
Debra Mierop - \$395.00 in person  
Doug Elston - \$395.00 virtual  
Brittany Davis -- \$395.00 virtual  
Alyssa Bailey - \$395.00 virtual

**Co-Occurring Disorders in Substance Abuse Treatment**

Jennifer Grilgoli -- \$99.99

**Emotional Eating, Chronic Dieting, Bingeing & Body Image**

Alyssa Bailey -- \$249.99

**ATSA/NYS Alliance Annual Conference**

Jennifer Isaacson -- \$400.00

**2-Day Anxiety Certification Course Integrate CBT**

Miguel Martinez – \$99.99

The following training is not paid for with the grant, it will come out of the MH budget.

**NYS Notary Exam prep**

JoAnn Miller -- \$77.00  
Michele Gregory -- \$77.00

**Motion** to allow the training by Art Merrill seconded by Betty Scott

**Motion Carried** by Joe Cetta, Maya Boukai and Wayne Marshfield

Permission to Fill: None currently.

Security Officers:

We currently have an onsite security officer, is it mandated by the County that we must have an officer on site? Currently, there are no panic buttons for staff to press when they have/are in a situation. The committee feels this is an issue that needs to be looked into for the entire county. Betty suggests “Strong Line”, Bassett uses them, you press down, and it will send an alert to the supervisor and/or security if needed. Joe will meet with Penny and look over the security contract.

**Adjournment/Next meeting:**

**Motion** to adjourn the meeting by Joe Cetta and seconded by Art Merrill.

**Motion carried** by Betty Scott, Maya Bourkai and Wayne Marshfield.

Meeting adjourned at 1:25 p.m. by Joe Cetta.

The next meeting is May 20<sup>th</sup>, 2024, at 12:30 p.m. at the Behavioral Health Facility.

Submitted by: JoAnn Miller