

**Finance Committee Meeting**  
**May 14, 2025**

Attendees

Committee: Art Merrill, Wayne Marshfield, Wayland Gladstone, George Haynes, Joe Cetta,  
Eric Wilson, John Kosier  
Staff: Sherri Falcone, Randi Moxham, Penny Bishop, Kathy Preston, Joe deMauro

Mr. Merrill called the meeting to order at 10:30 a.m.

On a motion by Mr. Marshfield, seconded by Mr. Gladstone, the April 23 committee meeting minutes were unanimously approved.

Sherri Falcone – Real Property Tax Services

Mrs. Falcone presented a travel request for the Director's Fall Conference which will be held October 20-22 in Silver Lake, NY.

Treasurer's Office – Randi Moxam

Committee Chair reported that the Treasurer had indicated to him that the County Attorney's Office needs to complete documents to submit to the court before they can get an index number which is required to move forward with the foreclosures. Ms. Moxham confirmed they need one index number that would cover 2019 and some of 2020. Once the County Attorney submits the documents to the County Clerk's Office, then they would receive the index number and will be able to file the foreclosure papers.

The May 12 Sales Tax report was reviewed. The report indicates an increase of 14.2170% compared to the same time period last year. The March 31 Bank Balance report was reviewed.

Mr. Merrill presented a resolution for the apportionment of mortgage tax. The resolution will be presented at the May 28 Board Meeting.

Fiscal Manager – Kathy Preston

In reply to Mr. Merrill, Mrs. Preston reported that the April 1 payment of \$345,000 has been paid on the Emergency Services Radio Towers bond. The principal balance on the bond is now \$3,140,000. After the next payment is made, the balance will be \$2,790,000 and she said that balance could be paid off in 2026. She believes that next year is the earliest the bond could be paid in full or any time after that. If not paid off, the last payment would be due in 2033. The original bond was taken in 2017 for \$6,000,000. In response to Mr. Merrill, Mrs. Preston stated they previously discussed setting the funds aside to pay off the bond, however, it was not done because the bond could not be paid off before 2026. Mr. Merrill said he is in favor of paying off the bond to avoid paying interest and that would also put the County in a position of having no debt whatsoever. The interest rate was confirmed to be 3% on the bond. A future decision to pay off the bond will be based on the market in 2026.

There was discussion regarding the Comprehensive Plan project which is being completed by the Planning Department. The ARPA Committee allocated \$150,000 to be used for the Comprehensive Plan and the Planning Department also received a 50/50 matching grant from the Appalachian Regional Commission (ARC). To date there has been approximately \$150,000 billed to ARC, however, it is not

clear how much more billing needs to be done and if the full funding of \$300,000 would be used. Mr. Merrill said that the 2024 books are closed and have been submitted to the auditors. Mrs. Preston questioned if Planning would still receive the ARC funding if the match was not made in 2024? She is concerned that the ARC funds may be lost otherwise. Mr. Marshfield will contact the Planning Department to find out if they would be spending the full \$300,000.

On behalf of the Committee, Mr. Merrill thanked Mrs. Preston for her years of service to Delaware County.

Information Technology Director Joe deMauro was asked to clarify regarding upgrades that are needed for several security monitoring stations throughout the County. Mr. deMauro explained that there are five stations utilized by the security team and each station requires a computer that uses a more expensive video card to handle the camera system. He stated most of the current workstations were cobbled together with loaners and they consist of leftover equipment which is outdated and slow. They have upgraded all the cameras to 4k so the video feeds are large and the older equipment cannot handle it. In reply to Mr. Marshfield, Mr. deMauro said the quote to upgrade the workstations is approximately \$15,000. Acknowledging Mr. Merrill's question if the costs will be divided by department, Mr. deMauro stated that is the question for debate here. That has been one of the issues with the camera upgrades, security station upgrades, and the door upgrades, that there is no specific budget for it and there is no specific owner of it. Mr. Merrill said that the reason they asked that question is that some of the programs receive reimbursement that will cover some of these costs. Mr. deMauro noted that DSS South and Behavioral Health security stations are specific to those buildings, but it is not the same for the rest of the County. The question for the Finance Committee is what budget is all this coming out of? He said there is a whole system for the backend of the cameras such as servers and storage which will cost much more than the \$15,000 quote. The doors and swipe cards are also part of security and these systems will all link together.

In reply to Mr. Wilson, Mr. deMauro stated that the security system is all hardwired. Mr. Cetta suggested that since IT already handles technology upgrades for the County, they could build this into their budget over a period of time and then bill for reimbursement as needed.

Mr. deMauro explained that his concern is with the decisions that need to be made about security, such as what kind of cameras and how many. He does not feel these should be IT questions. He believes there should be some security oversight. Basic physical security questions would be more suitable for law enforcement. He recommends that there should be a Security Committee to oversee security for the County. He does not feel that department heads should be deciding if cameras are needed or not.

Mr. Cetta suggested that this recommendation be brought up at the next Public Safety Committee. Mr. deMauro stated that the Sheriff's Office is currently not involved in building security as the County contracts for that service. Mr. Merrill agreed that there needs to be uniformity with all the security and thanked Mr. deMauro for his guidance.

#### Clerk of the Board – Penny Bishop

The Clerk announced that Carli Pinner has been promoted to Fiscal Manager effective May 25.

Travel, equipment, and fill vacancy requests were approved as presented. The meeting adjourned at 11:12 a.m.