



Delaware County Treasurer' Office
111 Main Street
PO Box 431
Delhi, NY 13753

OFFICE USE ONLY

Certificate ID:

Date:

Certificate of Registration

Application for Certificate of Authority to Collect Occupancy Tax

PLEASE ANSWER ALL QUESTIONS (PRINT OR TYPE)

1. Business Name:	Number of Rental Rooms:
2. Contact Person:	Phone:
3. Mailing Address:	
4. 911 Address:	Tax Map ID:
5. NYS Sales Tax ID:	Tax ID/Social Security No:
6. Establishment Type: <input type="radio"/> B&B <input type="radio"/> Boarding House <input type="radio"/> Bungalow <input type="radio"/> Club <input type="radio"/> Cottage Colony <input type="radio"/> Dude Ranch <input type="radio"/> Farm <input type="radio"/> Guest House <input type="radio"/> Hostel <input type="radio"/> Hotel <input type="radio"/> Inn <input type="radio"/> Motel <input type="radio"/> Rooming House <input type="radio"/> Ski Lodge <input type="radio"/> Tent <input type="radio"/> Tourist Cabin <input type="radio"/> Tree House <input type="radio"/> Other	
7. Type of Ownership: <input type="radio"/> Individual <input type="radio"/> Partnership <input type="radio"/> Corporation	
8. List Names & Addresses of Owner(s): (Individual, Partners, or Principal Officers if Corporation)	
<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div> <div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	
9. Absentee Landlord's Agent: (If Applicable)	Name: Phone:
Address:	
10. Period of Business Operation Per Year: <input type="radio"/> Year-Round <input type="radio"/> Seasonal (If Seasonal Mark Applicable Months Below)	
Property Is Rented: <input type="radio"/> Daily <input type="radio"/> Weekly <input type="radio"/> Bi-Weekly <input type="radio"/> Monthly <input type="radio"/> Yearly (Mark All That Apply)	
11. Date Business Commenced in Delaware County:	
12. If Business Acquired From Previous Owner, List Name Under Which it was Operated:	

I hereby certify that the statements made herein have been examined by me and are, to the best of my knowledge and belief, true and complete.

Date:	Signature:
<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>
	Title:
	<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>

As per Local Law 15 of 2015 of the County of Delaware, within three (3) days after commencement of business, every operator should have filed with the County Treasurer a Certificate of Registration in a form prescribed by her. The Treasurer shall promptly thereafter issue without charge to each hotel operator a Certificate of Authority empowering such operator to collect the tax from occupants. Such certificates shall be non-assignable and nontransferable and shall be surrendered immediately to the County Treasurers upon the cessation of business or upon its sale or transfer. Any hotel operator willfully failing to file a Certificate of Registration or Certificate of Authority shall be liable to the penalties provided by law.