

PSYCHIATRIST

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position requiring specialized training and education, that provides a wide range of psychiatric services in the treatment, rehabilitation and habilitation for adults, children and youth receiving outpatient mental health services. The position also involves responsibilities for developing and implementing policy for the entire clinic treatment program. The work is performed under the administrative supervision of the Director of Community Services.

TYPICAL WORK ACTIVITIES: (Illustrative Only): Reviews psychiatric and medical histories of persons receiving treatment; conducts full psychiatric screenings and evaluations of individuals served by the clinic; makes or confirms diagnoses of an individual's problems; prescribes psychiatric treatments and medications to treat psychiatric and behavioral problems; assesses individuals for admission to specialized treatment programs and facilities; participates in and has management responsibilities for the clinic treatment program; assures that all medications are appropriately stored and dispensed; supervises and provides training to other professional clinical staff.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Must function independently in the duty of conducting patient evaluations, recommending admissions, discharges and transfers to and from programs, developing and recommending comprehensive treatment programs and approving and coordinating patient care. Must maintain high levels of current knowledge about new developments in psychiatry. Must have good communication and listening skills; as well as ability to communicate in writing. Must be able to supervise staff by prescribing treatments, giving orders to implement and revise treatment programs; supervising the administration of treatment and answering questions and advising staff about patient care and treatment. Physical condition commensurate with demands of the position.

MINIMUM QUALIFICATIONS:

- A. License to practice medicine in New York State; and
- B. Completion of a residency training program in psychiatry approved by the American Board of Psychiatry and Neurology for entrance into their examination

Adopted 1/1/04

Reviewed 8/21/15