

CONSTABLE

DISTINGUISHING FEATURES OF THE CLASS: This is a Peace Officer position involving law enforcement duties performed by individuals working in and for a town or village and who have the power and authority conferred upon Constables by the general laws of the State of New York. Additional powers may be conferred upon incumbents of this position by an appropriate legislative body when these additional powers are not inconsistent with State Law. This position differs from that of Police Officer in that incumbents may not execute bench warrants, do not have "stop and frisk" powers, and more restricted arrest powers than the arrest powers conferred upon Police Officers. This position does not involve the supervision of subordinate personnel and does not involve duties in connection with the administration of an organized department or force.

TYPICAL WORK ACTIVITIES: (Illustrative Only) Patrols the geographic area of a Town or Village for the purpose of detecting crime or violation of applicable laws, ordinance, etc.; Conducts investigations pertaining to alleged illegal activity and prepares reports pertaining thereto; Makes arrests for any crime or offense for which he is authorized under Criminal Procedure Law Section 140.25; When specifically authorized, assists in the investigation and reporting of traffic accidents; Performs "special duties" as assigned to Constables or Peace Officers under various State statutes; Enforces Town or Village ordinances and local laws when given the power of enforcement by a local law enacted by the Town or Village under its Constitutional Home Rule powers, the municipal Home Rules Law, or under any other State law specifically authorizing a Town or Village to adopt a local law; May attend court sessions as required; May notify jurors to attend trials; May act as court crier and attendant at trials; Serves summonses, subpoenas and other legal papers.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Thorough knowledge of the provisions of Criminal Procedure Law which authorize peace officers to make arrests; Good knowledge of the provisions of Criminal Procedure Law in general and State statutes authorizing Constables as the enforcing agent for the statute; Good knowledge of law enforcement practices and procedures, including criminal investigation work; Ability to understand complex oral and written instructions; Ability to present ideas clearly and concisely both orally and in writing; Ability to keep records and prepare reports; Ability to deal effectively and firmly with the public; Skill in the use of firearms; Working knowledge of basic first aid; Excellent moral character; Strength and agility; Physical condition commensurate with the demands of the position; Integrity; Courtesy.

MINIMUM QUALIFICATIONS: Possession of a standard high school or high school equivalency diploma or completion of a Law Enforcement Training Program.

SPECIAL REQUIREMENTS: Possession of an appropriate New York State Driver's License at the time of appointment and maintained during employment.

Revised 6/2/80; 9/4/08; 12/15/17; 2/14/18

Reviewed: 10/10/23

Non-Competitive (part time)