

BUS MONITOR

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the supervision and care of students during bus transport. Specifically, the incumbent attends to the needs of disabled students and monitors student behavior while on the school bus. Oversees the loading and unloading of student passengers, and for attending to their needs, comfort, and conduct while in transit. Direct supervision is exercised over student passengers as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only) Assists students in boarding and disembarking the school bus; Secures students who use mobility devices or seating accommodations to ensure safe transport; Monitors students behavior during transport; Maintains order on a school bus while in transit; May escort students from school bus to school buildings; Assists students and driver as needed; May attend to the needs and safety and handicapped and special students on the bus.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Good general intelligence; Good communication skills, both oral and written; Ability to establish good relationships with children; Ability to follow written and verbal instructions; Ability to deal effectively with students and command their respect; Knowledge of the various bus routes in the district and the stopping places for students; Dependability; Common sense; Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: None.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS: In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

Adopted 12/27/79

Revised 10/31/16; 5/11/22