

LICENSED PRACTICAL NURSE

DISTINGUISHING FEATURES OF THE CLASS: Performs tasks and responsibilities within the framework of case finding, health teaching, health counseling and provision of supportive and restorative care under the direction of a Registered Professional Nurse (RN), licensed physician or other legally authorized health care provider*. The work involves performing routine care of clients in accordance with NYS rules and regulations. In addition, the LPN assists an RN in the carrying out of orders prescribed by a physician. The LPN is prepared to function as a member of the health care team under the supervision of an RN, based on educational preparation, knowledge, skills, understanding and past experiences in nursing situations. The LPN can participate in the planning, implementation and evaluation of nursing care in all settings. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only) Administers medications by all routes (except parenteral); Provides nursing treatments, gathers and records client measurements, signs, symptoms and collects specimens that can be used by the RN in making nursing care decisions; Assists in treatments such as preparing and applying simple dressings and administering certain medications upon specific instructions of the RN or physician; Conducts investigation, follow up, reporting and education of communicable and vaccine preventable diseases; May pre-fill oral medication dispenser and insulin syringes/pens; Provide routine ostomy care, urinary catheter insertions, and may perform venipunctures; Upon documented instruction by an RN, the LPN may place a ppd, measure and report to the RN for interpretation and documentation of results in record(s); When working at the Correctional Facility, the LPN assists in the admission of inmates.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL

CHARACTERISTICS: Working knowledge of nursing techniques and their relation to medical and surgical practices; Working knowledge of the facility's sanitation and hygiene practices; Ability to apply therapeutic treatments as prescribed; Ability to understand and carry out detailed oral and written instructions; Ability to keep accurate records and make reports; Ability to get along well with clients and others; Good moral character; Respectful of diverse lifestyles and backgrounds; Committed to confidentiality; Excellent physical and mental health; Physical condition to perform job.

MINIMUM QUALIFICATIONS: High school graduate or high school equivalency diploma AND completion of a course of study in practical nursing approved by the State Education Department AND 1 year full time, or its equivalent, experience as an LPN in a clinical setting; OR an equivalent combination of experience and training sufficient to indicate ability to do the work.

SPECIAL REQUIREMENTS: Current New York State License to practice as a Licensed Practical Nurse. Maintain CPR Certification. Must have a valid NYS Driver's License.

*According to the NYS Nursing Handbook, *under the direction of a registered nurse* is "understood to mean that a registered nurse should be present on the premises or immediately available by telephone when professional services are rendered by a licensed practical nurse. The degree of supervision shall be appropriate to the circumstances."

Approved 9/1/88

Revised 6/22/89; 10/16/03; 09/26/2008; 9/21/2021

Reviewed 10/12/18; 3/16/21