

REGULAR MEETING
DELAWARE COUNTY BOARD OF SUPERVISORS

APRIL 9, 2025

The regular meeting of the Delaware County Board of Supervisors was held Wednesday, April 9, 2025, at 1:00 p.m. in the Supervisors' Room of the Senator Charles D. Cook County Office Building, 111 Main Street, Delhi, New York, Chairman Tina B. Molé presiding.

The Clerk called the roll and all Supervisors were present.

Reverend Larry Light offered the invocation.

Mr. Cetta led the Board in the Pledge of Allegiance to the Flag.

The minutes of the previous Board meeting were accepted as presented.

The Clerk noted that all communications received have been referred to their respective committees for review.

Ms. Molé granted privilege of the floor to Supervisor Marshfield, who introduced Jamie Smith, Big Buddy Coordinator from Delaware Opportunities.

Ms. Smith came to the Board Meeting to tell the Supervisors about the Big Buddy program and hopes to organize outreach in the towns. Ms. Smith explained that the Big Buddy program mentors at risk youth all over Delaware County. The requirements of the program are that the Little Buddy must live in Delaware County and be 5-14 years old. They match the youth with an adult that will hang out with, guide them and point them in the right direction to grow up successfully. They also have group activities that all the kids can go to even if they have not been matched with an adult, so no kid is left out. The number of participants is high, and they are always recruiting more Big Buddies and Little Buddies.

Ms. Smith said she is doing a lot of outreach right now trying to get the program going. The program was hit hard by Covid and is now rebounding. She asked the Supervisors to consider where she could do outreach in their towns. She wants to get the information out there so they can help as many kids as possible.

Mr. Marshfield commented that in the past and currently the county has a lot of little buddies but not enough Big Buddies to match with them. Delaware County is a big county so it's hard to find Big Buddies in the area. The program used to be run by Otsego and Delaware County but is now solely Delaware County. Delaware County has offered more financial assistance to make it a better program.

In response to Ms. Merklen, Ms. Smith stated that to become a Big Buddy someone must be over 18 years old, have reliable transportation and be committed to the program for one year.

Once someone has expressed interest in becoming a Big Buddy a background check is done. Ms. Smith meets with the potential Big Buddy to make sure that she feels good about the person and is comfortable placing them with a child. Once they are matched up with a child in their area they meet the family to make sure that everyone is comfortable. Big Buddies and Little Buddies do all kinds of activities together. Go to the movies, crafts, baking, and much more becoming part of the family.

Ms. Molé thanked Ms. Smith for the presentation.

Mr. Vernold offered the following resolution and moved its adoption:

RESOLUTION NO. 70

**TITLE: ACCEPTING ADDITIONAL FUNDS FOR THE FLEISCHMANNS FREIGHT
HOUSE STABILIZATION AND REUSE PLAN
PLANNING DEPARTMENT**

WHEREAS, the Delaware County Board of Supervisors passed Resolution No. 149 on September 25, 2024 to accept awarded grant funds to develop a stabilization and reuse plan for the Fleischmanns Freight House; and

WHEREAS, the Delaware County Planning Board has been awarded \$80,000.00 from the A. Lindsay and Olive B. O'Connor Foundation, Inc. to be used toward the cost of engineering fees and structure stabilization expenses for the Fleischmanns Freight house; and

WHEREAS, matching funds have been received and accepted from Delaware County Economic Development and the Delaware County Industrial Development Agency in the amount of \$20,000.00; and

WHEREAS, \$20,000.00 has been received by the Delaware County Planning Board from the Catskill Revitalization Corporation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts the funds on behalf of the Planning Board; and

BE IT RESOLVED FURTHER, that the 2025 Budget be amended as follows:

INCREASE REVENUE:

10-18020-42279900/8020032/908	Misc Revenue Local	\$20,000.00
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INCREASE APPROPRIATION:

10-18020-54327000/8020032/908	General Grant Related Exp.	\$20,000.00
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The resolution was seconded by Mr. Ellis and adopted by the following vote: Ayes 200, Noes 0, Absent 0.

Mr. Kosier offered the following resolution and moved its adoption:

RESOLUTION NO. 71

**TITLE: OCCUPANCY TAX DISBURSEMENT APPROVAL
DEPARTMENT OF ECONOMIC DEVELOPMENT**

WHEREAS, Delaware County established a Hotel Occupancy Tax for the purpose of promoting the tourism industry in Delaware County; and

WHEREAS, the Law stipulates that revenues derived from the occupancy tax are to be allocated for the promotion and development of the tourism industry in Delaware County; and

WHEREAS, pursuant to the Law, Delaware County established and empowered the Tourism Advisory Board to solicit, review and recommend proposals for the use of the funds raised from the occupancy tax for the promotion and development of the tourism industry in Delaware County; and

WHEREAS, the Tourism Advisory Board reviewed applications submitted under the tourism promotion and development grant program, and has recommended 69 proposals totaling \$241,210.00 for approval and funding by the Delaware County Board of Supervisors to support the investment of over \$1M in Delaware County's tourism industry.

NOW, THEREFORE, BE IT RESOLVED that the Delaware County Board of Supervisors approves the recommendations of the Tourism Advisory Board regarding the Tourism Promotion & Development Grant Program projects to be funded through occupancy tax revenues in 2025.

The resolution was seconded by Mrs. Driscoll

In response to Mr. Marshfield, Director of Economic Development Glenn Nealis stated the cost of inspection fees is a potential use of Occupancy Tax revenues to assist municipalities with other costs that are incurred. This topic will be brought to the committees for further consideration.

The resolution was adopted by the following vote: Ayes 200, Noes 0, Absent 0.

Mr. Kosier offered the following resolution and moved its adoption:

RESOLUTION NO. 72

**TITLE: 2025 BUDGET AMENDMENT
TRANSFER OF FUNDS
DEPARTMENT OF ECONOMIC DEVELOPMENT**

WHEREAS, the revenues received under the Hotel Occupancy Tax during 2024 were set aside and placed into the Restricted Fund Balance (Hotel Occupancy Tax) for the purpose of the promotion and development of the tourism industry in Delaware County; and

WHEREAS, by Resolution No. 71 of 2025 the Board of Supervisors approved the list of tourism promotion and development grant projects to be funded through Hotel Occupancy Tax revenues and the funding of the approved contracts requires such revenues to be transferred from the restricted fund balance.

NOW, THEREFORE, BE IT RESOLVED that the 2025 Budget be amended as follows:

INCREASE REVENUE:

10-00000-34899000	Restricted Fund Balance	\$241,210.00
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INCREASE APPROPRIATION:

10-16410-54614000	Tourism Development Promotion	\$241,210.00
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The resolution was seconded by Mrs. Driscoll and adopted by the following vote: Ayes 200, Noes 0, Absent 0.

Mr. Kosier offered the following resolution and moved its adoption:

RESOLUTION NO. 73

**TITLE: 2025 BUDGET AMENDMENT
TRANSFER OF FUNDS
PROMOTION OF TOURISM
DEPARTMENT OF ECONOMIC DEVELOPMENT**

WHEREAS, previously approved and allocated occupancy tax funds remaining in the 2024 Promotion of Tourism budget were transferred into the Hotel Occupancy Tax & Promotion of Tourism Reserves at the end of the year; and

WHEREAS, such funds are required to implement the 2025 Promotion of Tourism Budget.

NOW, THEREFORE, BE IT RESOLVED that the 2025 Budget be amended as follows:

INCREASE REVENUE:

10-00000-34899000	Restricted Fund Balance	\$148,772.00
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INCREASE APPROPRIATIONS:

10-16420-54465000	Miscellaneous	\$2,000.00
10-16420-54535000	Professional Fees	\$140,022.00
10-16420-54579000	Social Media	\$5,000.00
10-16420-54625000	Travel	\$1,750.00

The resolution was seconded by Mrs. Driscoll and adopted by the following vote: Ayes 200, Noes 0, Absent 0.

Mr. Haynes offered the following resolution and moved its adoption:

RESOLUTION NO. 74

**TITLE: CHANGE ORDER NO. 1 OF PROPOSAL NO. 26-24
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, Resolution No. 55 of 2024 authorized the award of Proposal No. 26-24, “Replacement of Dug Road over Cold Spring Creek, Bridge 136, Town of Deposit, PIN 9755.18, LD40433” to Tioga Construction Co., Inc., for the bid amount of \$2,558,539.85; and

WHEREAS, the project has been delayed due to issues with an invasive plant species, pile driving difficulties and weather concerns; and

WHEREAS, this caused the Contractor to be unable to complete the project by the contract completion date.

NOW, THEREFORE, BE IT RESOLVED that the Department of Public Works is herewith authorized to execute Change Order No. 1 for Proposal 26-24 extending the Contract completion date by 59 calendar days at no change in the Contract Amount of \$2,558,539.85.

The resolution was seconded by Mr. Kosier and unanimously adopted.

Mr. Gladstone offered the following resolution and moved its adoption:

RESOLUTION NO. 76

TITLE: EXECUTIVE SESSION

BE IT RESOLVED that the Delaware County Board of Supervisors convene in executive session to discuss real estate contract negotiations.

The resolution was seconded by Mr. Merrill and unanimously adopted.

The meeting reconvened in regular session with all Supervisors present.

Chairman Molé waived Board Rule 10 to permit the introduction without objection of the following not-prefiled resolution.

RESOLUTION NO. 75

TITLE: PAYMENT OF AUDIT

WHEREAS, bills and claims submitted and duly audited by the Clerk of the Board's office in the amount of \$1,638,518.68 are hereby presented to the Board of Supervisors for approval of payment;

THEREFORE, the County Treasurer was directed to pay said expenditures as listed below and this Board now approves of said payment as follows:

General Fund	\$1,009,446.74
OET	\$49,854.86
CAP 97 Main	\$3,181.19
CAP DSS	\$146.13
Highway Audits, as Follows:	
Weights & Measures	\$40.80
Solid Waste/Landfill	\$86,568.46
Road	\$161,637.45
Machinery	\$240,044.01
Capital Solid Waste	\$50,836.40
Capital Road & Bridge	\$29,698.97
CAP DPW Complex	\$7,063.67

The resolution was seconded by Mr. Faulkner and adopted by the following vote: Ayes 200, Noes 0, Absent 0.

Mr. Gladstone offered the following resolution and moved its adoption:

RESOLUTION NO. 77

TITLE: EXPANSION OF 4-H CAMP SHANKITUNK

WHEREAS, Delaware County owns the property upon which Camp Shankitunk operates, however, due to the success of the camp over the years, its expansion is butting against its boundaries; and

WHEREAS, the Dent Family, a long-time supporter of Camp Shankitunk and current neighbor, has offered property to the County to expand Camp Shankitunk beyond its current border; and

WHEREAS, part of the Dent Family Property is adjacent to Lennox Forrest where many forestry programs and research currently take place; and

WHEREAS, the Dent Family has offered part of their property adjacent to Lennox Forrest to the County to help expand their programs; and

WHEREAS, the total property being offered to the County is more or less twelve (12) acres for the price of \$107,000.00. In order to move forward with this purchase, the Board of Supervisors must authorize the Chairperson to sign the required documents.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the Chairperson to execute any and all documents to complete this purchase on behalf of the County.

The resolution was seconded by Mr. Vernold and adopted by the following vote: Ayes 200, Noes 0, Absent 0.

Mr. Gladstone thanked the Board for their support of the 4-H Camp and the purchase of this property.

Ms. Molé thanked Shelly Johnson-Bennett, Commissioner of Planning and Senior Planner Kent Manuel for their assistance.

Mr. Vernold offered the following resolution and moved its adoption:

RESOLUTION NO. 78

TITLE: EXECUTIVE SESSION

BE IT RESOLVED that the Delaware County Board of Supervisors convene in executive session to discuss personnel contract negotiations.

The resolution was seconded by Mr. Layton and unanimously adopted.

The meeting reconvened in regular session with all Supervisors present.

County Attorney Amy Merklen called for attorney-client consultation with the Board.

The meeting reconvened in regular session with all Supervisors present.

Upon a motion, the meeting was adjourned at 2:10 p.m.